

## Section 12.06

### 12.06 Application for Conditional Use Permit

An application for a Conditional Use Permit shall be filed with the Board of Zoning Appeals in accordance with procedure set forth in Ohio Revised Code Section 519.15 by at least one owner or lessee of property for which such conditional use is proposed. At a minimum, the application shall contain the following information:

- A. The name, address and telephone number of the applicant or an individual, and if a firm or partnership the names and residences of the manager and each member of the firm or partnership, and if a corporation the names of its officers and manager. If the applicant is not owner of the land or building, the application shall contain the owner's name and address and the owner shall sign and be made a party to the application.
- B. Legal description of property.
- C. Description of current use.
- D. Zoning District
- E. Description of proposed conditional use.
- F. Plot plan drawn to scale of all equipment and installations including location of all buildings and structures, parking and loading area, traffic access and internal traffic circulations, open spaces, landscaping, refuse and service areas, signs, utilities and yards.
- G. Traffic analysis.
- H. Drainage analysis.
- I. Construction timetable.
- J. Evidence of financial capability.
- K. Such other information as the Board of Zoning Appeals may require