

RESOLUTIONS ADOPTED

July 21, 2020

2020-063 RESOLUTION TO CERTIFY THE CLEANUP COSTS FOR THE FOLLOWING PROPERTIES AND AMOUNTS. 907 ARDEN AVENUE IN THE AMOUNT OF \$234.00, 710 CARSON AVENUE IN THE AMOUNT OF \$234.00, BEECH AVENUE PARCEL # 11B041G020130 FOR \$249.00 AND 1655 MENTOR AVENUE FOR \$282.00

2060-064 RESOLUTION TO AMEND PERMANENT APPROPRIATIONS FOR 2020 FISCAL YEAR

2020-065 RESOLUTION TO APPROVE PAYMENT OF \$46,866.02 TO DAN FAITH CONSTRUCTION FOR THE ROOF AND SIDING PROJECT AT STATION 3

2020-066 RESOLUTION TO APPROVE PAYMENT OF \$3,900.84 TO BROWN ENTERPRISES FOR LAPTOPS TO WORK FROM HOME TO BE PAID OUT OF THE CARES ACT CORONAVIRUS RELIEF FUND

2020-067 RESOLUTION TO APPOINT RACHEL MURO AS ZONING SECRETARY EFFECTIVE JULY 1, 2020; PAY IS SET AT \$100.00 PER MEETING INCLUDING ONE CASE (PLUS \$50.00 PER ADDITIONAL CASE PER MEETING WITH NO MAXIMUM) THE ADDITIONAL TRAINING HOURS ARE AT A WAGE OF \$16.00 PER HOUR

MINUTES

The Board of Painesville Township Trustees met for a regular meeting at 11:00 A.M. on Tuesday, July 21, 2020 at 55 Nye Road. The meeting was called to order at 11:01 A.M. by Chairman Hillier. Present: Trustees Gabe Cicconetti, Chuck Hillier, Josh Pennock, Administrator Michael Manary, Fiscal Officer Michael Patriarca, Legal Advisor Jeremy Iosue.

Various topics, agenda items and departmental matters were brought before the board including the approval of minutes from the previous meeting June 16, 2020

SUMMARY OF WORK SESSION:

Administrator Manary summarized the work session noting the following:

- The Trustees started their meeting with an Executive Session at 8:31 to discuss compensation and health issues in the Fire Department. A motion to go into Executive Session was made by Gabe Cicconetti and seconded by Josh Pennock. The Executive Session was adjourned at 8:57.
- When the Executive Session ended the Trustees met with Dino Palmieri virtually to discuss issues at Fairway Pines Development and Villas at Lake Erie Shores.
- The Trustees discussed Transient Vendors in the Township.
- The Trustees discussed exploring Limited Home Rule in Painesville Township.
- The Trustees discussed that it is time to contact our Health Insurance Broker to discuss renewal.
- The Trustees discussed fence setbacks.
- The Trustees discussed the Community Reinvestment Area that we are working on forming.
- The Trustees discussed the Regional Detention Pond at Fairway Pines.
- The Trustees discussed Community Events in the Township.
- The Fire Chief discussed on going repairs at Station 3
- The Fire Chief gave an update on the Covid-19 at the Fire Stations.
- The Fire Chief gave an update on training in the department.
- The Service Director discussed extending summer employment by 30 days for Ryan Vollman in the Service Department.
- The Trustees discussed added costs with the Service Director for the OPWC Road Project.
- The Service Director discussed the speed trailer results on Normandy and Big Rock.
- The Service Director gave an update on this year's salt contract prices.
- The Service Director discussed Corona Virus precautions that they are taking at the Service Garage.
- The Zoning Inspector gave an update on potential modifications to Fairway Pines and Riverwood Final Development Plans.
- The Zoning Inspector gave an update on a text amendment.
- The Zoning Inspector discussed waiving a variance re-application fee for the Board of Zoning Appeals.

OLD BUSINESS: None

NEW BUSINESS: None

LAKE COUNTY SHERIFF'S OFFICE REPORT: Chief Frank Leonbruno gave an update on activity in the Township

DEPARTMENT REPORTS:

- **SERVICE DEPARTMENT:** Discussed getting a pickup truck with funds available from the Care Acts Fund to help with social distancing in the Service Department.
- **FIRE DEPARTMENT:** Reported that the calls have picked back up in the Fire Department. Wanted to thank King's Towing for providing cars at Station 3 and Bob's Garage for providing cars at Station 1 so that the Fire Department could train and do extra drills. Wanted to thank WET for providing Station disinfections at Station 3 at no costs to the Fire Department. Discussed getting chest compression devices with funds available from the Care Acts Fund that would help isolate the employees from the patients.
- **ZONING DEPARTMENT:** Nothing to report
- **LEGAL ADVISOR:** Reported that they will address the questions he had from the Executive Session at the next meeting.
- **ADMINISTRATOR:** Reported that the Trustees canceled Family Movie Night that was to be held this Saturday and we will reschedule that for next year.

• **FISCAL OFFICER:**

Request resolution to certify cleanup costs for the following properties and amounts; 907 Arden Avenue in the amount of \$234.00, 710 Carson Avenue in the amount of \$234.00, Beech Avenue parcel # 11B041G020130 for \$249.00 and 1655 Mentor Avenue for \$282.00

Request resolution to amend permanent appropriations for 2020 fiscal year as follows:

General fund	1,016,777
Motor vehicle license tax	50,000
Gasoline tax	300,000
Road and bridge fund	1,811,474
Police district	769,771
Fire district	5,291,254
Permissive motor vehicle license tax	200,000
Lighting assessment	137,610
OPWC Grant	300,000
Coronavirus Relief Fund	254,621
Total All Funds	10,131,507

TRUSTEES: Motion to recognize receipt of Zoning Case 20-ZC-04 from the Zoning Commission with a recommendation for approval as proposed and to set a public hearing on the matter to be held on Tuesday, August 18, 2020 at 11:00 AM

BILLS PAID

Various bills, payroll and related disbursements were presented, examined and approved for payment.

RESOLUTIONS ADOPTED

2020-063 RESOLUTION TO CERTIFY THE CLEANUP COSTS FOR THE FOLLOWING PROPERTIES AND AMOUNTS; 907 ARDEN AVENUE IN THE AMOUNT OF \$234.00, 710 CARSON AVENUE IN THE AMOUNT OF \$234.00, BEECH AVENUE PARCEL # 11B041G020130 FOR \$249.00 AND 1655 MENTOR AVENUE FOR \$282.00

RESOLVED, We the Painesville Township Board of Trustees, under the authority of Ohio Revised Code Section 5579.05, 5579.06 and 5579.07 adopt this resolution and we hereby certify that on June 22, 2020 the Painesville Township Road Department and the Painesville Township Administration did incur a total cost of \$234.00 (Two hundred and thirty four dollars) for the cutting of overgrown weeds and other vegetation at 907 Arden Avenue (Permanent Parcel #11B041G020660) we ask the County Auditor to enter the amount of \$234.00 on the tax duplicate to be collected as other taxes and returned to the Township.

RESOLVED, We the Painesville Township Board of Trustees, under the authority of Ohio Revised Code Section 5579.05, 5579.06 and 5579.07 adopt this resolution and we hereby certify that on June 22, 2020 the Painesville Township Road Department and the Painesville Township Administration did incur a total cost of \$234.00 (Two hundred and thirty four dollars) for the cutting of overgrown weeds and other vegetation at 710 Carson Avenue (Permanent Parcel #11B066G000530) we ask the County Auditor to

enter the amount of \$234.00 on the tax duplicate to be collected as other taxes and returned to the Township.

RESOLVED, We the Painesville Township Board of Trustees, under the authority of Ohio Revised Code Section 5579.05, 5579.06 and 5579.07 adopt this resolution and we hereby certify that on June 22, 2020 the Painesville Township Road Department and the Painesville Township Administration did incur a total cost of \$249.00 (Two hundred and forty nine dollars) for the cutting of overgrown weeds and other vegetation at Beech Avenue (Permanent Parcel # 11B041G020130) we ask the County Auditor to enter the amount of \$249.00 on the tax duplicate to be collected as other taxes and returned to the Township.

RESOLVED, We the Painesville Township Board of Trustees, under the authority of Ohio Revised Code Section 5579.05, 5579.06 and 5579.07 adopt this resolution and we hereby certify that on June 29, 2020 the Painesville Township Road Department and the Painesville Township Administration did incur a total cost of \$282.00 (Two hundred and eighty two dollars) for the cutting of overgrown weeds and other vegetation at 1655 Mentor Avenue (Permanent Parcel #11A0110000130) we ask the County Auditor to enter the amount of \$282.00 on the tax duplicate to be collected as other taxes and returned to the Township.

2020-064 RESOLUTION TO AMEND PERMANENT APPROPRIATIONS FOR THE 2020 FISCAL YEAR

RESOLVED: We, the Painesville Township Board of Trustees hereby adopt that the following sums be set aside and permanently be appropriated during the fiscal year January 1 through December 31, 2020.

General fund	1,016,777
Motor vehicle license tax	50,000
Gasoline tax	300,000
Road and bridge fund	1,811,474
Police district	769,771
Fire district	5,291,254
Permissive motor vehicle license tax	200,000
Lighting assessment	137,610
OPWC Grant	300,000
Coronavirus Relief Fund	254,621
Total All Funds	10,131,507

2020-065 RESOLUTION TO APPROVE PAYMENT OF \$46,866.02 TO DAN FAITH CONSTRUCTION FOR THE ROOF AND SIDING PROJECT AT STATION 3

RESOLVED, We the Painesville Township Trustees approve payment of \$46,866.02 to Dan Faith Construction for the roof and siding project at Station 3

2020-066 RESOLUTION TO APPROVE PAYMENT OF \$3,900.84 TO BROWN ENTERPRISES FOR LAPTOPS TO WORK FROM HOME TO BE PAID OUT OF THE CARES ACT CORONAVIRUS RELIEF FUND

RESOLVED, We the Painesville Township Trustees approve payment of \$3,900.84 to Brown Enterprises for laptops to work from home to be paid out of the Cares Act Coronavirus Relief Fund.

2020-067 RESOLUTION TO APPOINT RACHEL MURO AS ZONING SECRETARY EFFECTIVE JULY 1, 2020; PAY IS SET AT \$100.00 PER MEETING INCLUDING ONE CASE (PLUS \$50.00 PER ADDITIONAL CASE PER MEETING WITH NO MAXIMUM) THE ADDITIONAL TRAINING HOURS ARE AT A WAGE OF \$16.00 PER HOUR

RESOLVED, We the Painesville Township Trustees appoint Rachel Muro as Zoning Secretary effective July 1, 2020; pay is set at \$100.00 per meeting including one case (plus \$50.00 per additional case per meeting with no maximum) the additional training hours are at a wage of \$16.00 per hour

Chairman Chuck Hillier made a motion to close the meeting at 11:20 A.M., seconded by Gabe Cicconetti passed unanimously.

ADJOURNMENT

Chuck Hillier, Chairman

Michal Patriarca, Fiscal Officer

Payment Listing

6/17/2020 to 7/21/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
1254-2020	06/23/2020	06/12/2020	CH	TIME WARNER CABLE	\$89.92	C
1255-2020	06/23/2020	06/12/2020	CH	TIME WARNER CABLE	\$470.00	C
1256-2020	06/23/2020	06/12/2020	CH	TIME WARNER CABLE	\$31.69	C
1257-2020	06/23/2020	06/12/2020	CH	TIME WARNER CABLE	\$36.93	C
1258-2020	06/23/2020	06/12/2020	CH	OSBORNE, INC.	\$1,203.25	C
1259-2020	06/23/2020	06/12/2020	CH	OSBORNE CONCRETE & STONE CO.	\$117.59	C
1260-2020	06/23/2020	06/12/2020	CH	SUTPHEN CORPORATION	\$815.00	C
1261-2020	06/23/2020	06/12/2020	CH	CMH SOLUTIONS LLC	\$3,246.91	C
1262-2020	06/23/2020	06/12/2020	CH	SPOK, INC.	\$105.28	C
1263-2020	06/23/2020	06/12/2020	CH	HANDY RENTS	\$266.81	C
1264-2020	06/23/2020	06/12/2020	CH	ATWELL'S POLICE & FIRE EQUIP. CO.	\$244.96	C
1265-2020	06/23/2020	06/12/2020	CH	LAKE BUSINESS PRODUCTS	\$34.05	C
1266-2020	06/23/2020	06/12/2020	CH	STAPLES ADVANTAGE	\$1,123.15	C
1267-2020	06/23/2020	06/12/2020	CH	MRLM LANDSCAPE MATERIALS	\$69.00	C
1268-2020	06/23/2020	06/12/2020	CH	BROWN ENTERPRISE SOLUTIONS	\$2,021.02	C
1269-2020	06/23/2020	06/12/2020	CH	WARREN FIRE EQUIPMENT, INC.	\$2,498.38	C
1270-2020	06/23/2020	06/12/2020	CH	WARREN FIRE EQUIPMENT, INC.	\$132.46	C
1271-2020	06/23/2020	06/12/2020	CH	WARREN FIRE EQUIPMENT, INC.	\$145.21	C
1272-2020	06/23/2020	06/12/2020	CH	WARREN FIRE EQUIPMENT, INC.	\$536.04	C
1273-2020	06/23/2020	06/12/2020	CH	ALL-AMERICAN FIRE EQUIPMENT, INC.	\$148.44	C
1274-2020	06/23/2020	06/12/2020	CH	CHEMSAFE INTERNATIONAL	\$308.44	C
1307-2020	06/23/2020	06/12/2020	CH	JP MORGAN CHASE COMMERCIAL CREDI	\$1,795.24	C
1317-2020	06/17/2020	06/17/2020	CH	JP MORGAN CHASE BANK	\$109.38	C
1319-2020	06/23/2020	06/19/2020	CH	MRLM LANDSCAPE MATERIALS	\$890.85	C
1321-2020	06/19/2020	06/19/2020	CH	THE ILLUMINATING COMPANY	\$386.08	C
1322-2020	06/19/2020	06/19/2020	CH	THE ILLUMINATING COMPANY	\$387.13	C
1323-2020	06/19/2020	06/19/2020	CH	THE ILLUMINATING COMPANY	\$50.07	C
1446-2020	06/26/2020	06/24/2020	CH	EXPERT PAY	\$6.00	C
1550-2020	07/10/2020	07/08/2020	CH	EXPERT PAY	\$6.00	O
1551-2020	07/09/2020	07/10/2020	CH	THE ILLUMINATING COMPANY	\$9,797.67	O
1552-2020	07/10/2020	07/10/2020	CH	OHIO POLICE & FIRE PENSION FUND	\$28.99	O
1553-2020	07/16/2020	07/16/2020	CH	THE ILLUMINATING COMPANY	\$506.04	O
1554-2020	07/16/2020	07/16/2020	CH	THE ILLUMINATING COMPANY	\$776.67	O
1555-2020	07/16/2020	07/16/2020	CH	THE ILLUMINATING COMPANY	\$442.11	O
1556-2020	07/16/2020	07/16/2020	CH	THE ILLUMINATING COMPANY	\$87.09	O
1557-2020	07/15/2020	07/16/2020	CH	JP MORGAN CHASE BANK	\$151.28	O
58414	06/15/2020	06/15/2020	AW	RIVERSIDE LOCAL SCHOOL DISTRICT	\$4,000.00 *	V
58414	07/14/2020	07/14/2020	AW	RIVERSIDE LOCAL SCHOOL DISTRICT	-\$4,000.00	V
58415	06/25/2020	06/25/2020	AW	AT & T MOBILITY	\$222.08	O
58416	06/25/2020	06/25/2020	AW	AUTOZONE, INC.	\$590.25	O
58417	06/25/2020	06/25/2020	AW	CINTAS CORPORATION	\$278.44	O
58418	06/25/2020	06/25/2020	AW	COMDOC, INC.	\$232.28	O
58419	06/25/2020	06/25/2020	AW	DANIELLE THOMPSON	\$375.00	O
58420	06/25/2020	06/25/2020	AW	DOMINION EAST OHIO	\$76.76	O
58421	06/25/2020	06/25/2020	AW	HALLMARK EXCAVATING	\$800.00	O
58422	06/25/2020	06/25/2020	AW	HUMANADENTAL INS. CO.	\$4,269.92	O

Payment Listing

6/17/2020 to 7/21/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
58423	06/25/2020	06/25/2020	AW	JOUGHIN HARDWARE	\$18.06	O
58424	06/25/2020	06/25/2020	AW	KAREN MURO	\$203.59	O
58425	06/25/2020	06/25/2020	AW	PETTY CASH	\$20.00	O
58426	06/25/2020	06/25/2020	AW	STRYKER MEDICAL CORP.	\$789.60	O
58427	06/25/2020	06/25/2020	AW	LBP LEASING INC.	\$129.00	O
58428	06/25/2020	06/25/2020	AW	TRI-MOR CORP., INC.	\$80,793.82	V
58428	06/25/2020	06/25/2020	AW	TRI-MOR CORP., INC.	-\$80,793.82	V
58429	06/25/2020	06/25/2020	SW	Skipped Warrants 58429 to 58429 Series 4	\$0.00	V
58430	06/25/2020	06/25/2020	AW	TRI-MOR CORP., INC.	\$80,793.82	O
58431	06/26/2020	06/26/2020	AW	CORE & MAIN	\$59.58	O
58432	06/26/2020	06/26/2020	AW	HALLMARK EXCAVATING	\$478.50	O
58433	06/26/2020	06/26/2020	AW	SEACRIST MAINTENANCE, INC.	\$140.00	O
58435	06/26/2020	06/26/2020	AW	BOUND TREE MEDICAL, LLC	\$284.99	O
58436	06/26/2020	06/26/2020	AW	SEACRIST MAINTENANCE, INC.	\$244.00	O
58437	06/26/2020	06/26/2020	AW	VISION SERVICE PLAN (OH)	\$872.40	O
58438	07/13/2020	07/13/2020	AW	AQUA OHIO, INC.	\$101.01	O
58439	07/13/2020	07/13/2020	AW	BOUND TREE MEDICAL, LLC	\$812.83	O
58440	07/13/2020	07/13/2020	AW	CHARDON OIL COMPANY	\$459.35	O
58441	07/13/2020	07/13/2020	AW	CINTAS CORPORATION	\$381.26	O
58442	07/13/2020	07/13/2020	AW	CONVOY TIRE AND SERVICE, INC.	\$30.00	O
58443	07/13/2020	07/13/2020	AW	COMDOC, INC.	\$232.28	O
58444	07/13/2020	07/13/2020	AW	COMMUNICATIONS SERVICE	\$138.50	O
58445	07/13/2020	07/13/2020	AW	DAN FAITH CONSTRUCTION	\$46,866.02	O
58446	07/13/2020	07/13/2020	AW	DOMINION EAST OHIO	\$74.94	O
58447	07/13/2020	07/13/2020	AW	HALLMARK EXCAVATING	\$525.00	O
58448	07/13/2020	07/13/2020	AW	HARLEY DELEON	\$80.00	O
58449	07/13/2020	07/13/2020	AW	JOUGHIN HARDWARE	\$133.34	O
58450	07/13/2020	07/13/2020	AW	LAKE COUNTY DOOR, INC.	\$135.00	O
58451	07/13/2020	07/13/2020	AW	LAKE COUNTY TELECOMMUNICATIONS DE	\$1,267.88	O
58452	07/13/2020	07/13/2020	AW	LAKE COUNTY DEPARTMENT OF UTILITIES	\$5.00	O
58453	07/13/2020	07/13/2020	AW	MICHAEL MANARY	\$186.63	O
58454	07/13/2020	07/13/2020	AW	MICHAEL A. SHOFF	\$875.08	O
58455	07/13/2020	07/13/2020	AW	TREASURER, STATE OF OHIO	\$150.00	O
58456	07/13/2020	07/13/2020	AW	RICHARD L. CONSTANTINE	\$441.52	O
58457	07/13/2020	07/13/2020	AW	WINTER EQUIPMENT CO.	\$2,057.02	O
58458	07/13/2020	07/13/2020	AW	MORGAN LITHO	\$579.00	O
58459	07/13/2020	07/13/2020	AW	O'REILLY AUTOMOTIVE STORES, INC.	\$1,485.00	O
58460	07/13/2020	07/13/2020	AW	PAINESVILLE ELEVATOR CO., INC.	\$43.92	O
58461	07/13/2020	07/13/2020	AW	TED SCHINKE	\$64.00	O
58462	07/13/2020	07/13/2020	AW	WILLOUGHBY COAL & SUPPLY	\$234.20	O
58463	07/13/2020	07/13/2020	AW	FIRE PROTECTION SOLUTIONS	\$1,010.00	O
58464	07/13/2020	07/13/2020	AW	PRECISION ALARMTECH	\$250.00	O
58465	07/13/2020	07/13/2020	AW	ALBERS AND ALBERS	\$2,742.25	O
58466	07/14/2020	07/14/2020	AW	LAKE COUNTY MAYORS & CITY MANAGER	\$150.00	O
58467	07/14/2020	07/14/2020	AW	LBP LEASING INC.	\$129.00	O
58468	07/14/2020	07/14/2020	AW	CITY OF PAINESVILLE (UTILITIES)	\$2,477.06	O

Payment Listing
6/17/2020 to 7/21/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
58469	07/14/2020	07/14/2020	AW	RACHEL MURO	\$23.76	O
58470	07/14/2020	07/14/2020	AW	MELZER'S FUEL SERVICE	\$2,620.27	O
58471	07/16/2020	07/16/2020	AW	CINTAS CORPORATION	\$139.22	O
58472	07/16/2020	07/16/2020	AW	FIRE PROTECTION SOLUTIONS	\$635.00	O
58473	07/16/2020	07/16/2020	AW	JAY BASSETT	\$600.00	O
58474	07/16/2020	07/16/2020	AW	HALLMARK EXCAVATING	\$500.00	O
58475	07/17/2020	07/17/2020	AW	MORGAN LITHO	\$772.00	O
58476	07/17/2020	07/17/2020	AW	SAM'S CLUB	\$383.47	O
58477	07/17/2020	07/17/2020	AW	AUTOZONE, INC.	\$484.30	O
Total Payments:					\$186,218.51	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$186,218.51	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.