

RESOLUTIONS ADOPTED
April 21, 2020

2020-041 RESOLUTION TO ACCEPT THE RECOMMENDATION OF THE ZONING COMMISSION AND ADOPT THE ZONING TEXT AMENDMENTS AS PROPOSED & MODIFIED FOR ZONING CASE 19-ZC-05

2020-042 RESOLUTION TO ACCEPT THE RECOMMENDATION OF THE ZONING COMMISSION AND ADOPT THE ZONING DISTRICT AMENDMENTS AS PROPOSED & MODIFIED FOR ZONING CASE 20-ZC-01

2020-043 RESOLUTION TO ACCEPT THE RECOMMENDATION OF THE ZONING COMMISSION AND ADOPT THE ZONING DISTRICT AMENDMENTS AS PROPOSED & MODIFIED FOR ZONING CASE 20-ZC-03

2020-044 RESOLUTION AUTHORIZING PAYMENT OF \$3,673.42 TO ALL AMERICAN FIRE EQUIPMENT FOR EQUIPMENT FOR THE NEW FIRE ENGINE

2020-045 RESOLUTION AUTHORIZING PAYMENT OF \$3,093.75 TO DUDE SOLUTIONS FOR ZONING SOFTWARE FOR THE ZONING DEPARTMENT

2020-046 RESOLUTION AUTHORIZING PAYMENT OF \$16,996.00 TO PHOENIX SAFETY OUTFITTERS FOR NEW TURNOUT GEAR FOR THE FIRE DEPARTMENT

2020-047 RESOLUTION TO ADOPT MODIFICATIONS TO OUR ZONING FEE SCHEDULE EFFECTIVE IMMEDIATELY (APRIL 22, 2020)

MINUTES

The Board of Painesville Township Trustees met for a regular meeting at 7:30 P.M. on Tuesday, April 21, 2020 at 55 Nye Road. The meeting was called to order at 7:31 P.M. by Chairman Hillier. Present: Trustees Gabe Cicconetti, Chuck Hillier, Josh Pennock, Administrator Michael Manary, Fiscal Officer Michael Patriarca, Legal Advisor Jeremy Iosue.

Chairman Chuck Hillier opened up Public Hearing for Zoning Case 19-ZC-05 at 7:31 P.M., text amendments regarding permitting requirements for poultry/fowl husbandry.

Legal Advisor Jeremy Iosue read the history of the Zoning Case 19-ZC-05 as follows. On May 23, 2019 an application was submitted to propose text amendments to Sections 31 and 12. On January 29, 2020 the Lake County Planning Commission issued a recommendation recommending approval with modifications. On March 9, 2020 the Painesville Township Zoning Commission held a public hearing and closed that hearing. On March 9, 2020, the Painesville Township Zoning Commission at their regular meeting, voted to recommend to the Township Trustees the approval as modified of these proposed text amendments. On March 18, 2020 the Trustees received the recommendation and the Trustees where by motion they set up a public hearing for April 7, 2020 to address this case. On March 27, 2020 there was a legal ad published for this hearing on behalf of the Trustees. On April 7, 2020 the Trustees held a public hearing and on that date continued that public hearing until April 21, 2020. On April 10, 2020 there was a legal ad published with electronic meeting instructions for this hearing on behalf of the Trustees.

Chairman Chuck Hillier asked if anyone was here to speak in favor of the change.

Chairman Chuck Hillier asked if anyone was here to speak in opposition of the change.

Hearing none Chuck Hillier closed the Public Hearing at 7:35 P.M.

Chairman Chuck Hillier opened up Public Hearing for Zoning Case 20-ZC-01 at 7:35 P.M., district amendment for the rear portion of the Hadden School Site, from R-1, single family residential to REC-1, public or non-profit recreation. A modification was made during the hearing process to make the requested district designation REC-1 in response to the Lake County Planning commission's recommendation and also to adjust the acreage subject to the district designation change to conform to the survey and legal description provided by Land Design.

Legal Advisor Jeremy Iosue read the history of the Zoning Case 20-ZC-01 as follows. On January 10, 2020 an application was submitted to propose district amendment from R-1 to REC-1. On January 29, 2020 the Lake County Planning Commission issued a recommendation recommending approval with modifications. On March 9, 2020 the Painesville Township Zoning Commission held a public hearing and closed that hearing. On March 9, 2020, the Painesville Township Zoning Commission at their regular meeting, voted to recommend to the Township Trustees the approval as modified of these proposed district amendments. On March 18, 2020 the Trustees received the recommendation and the Trustees where by motion they set up a public hearing for April 7, 2020 to address this case. On March 27, 2020 there was a legal ad published for this hearing on behalf of the Trustees. On April 7, 2020 the Trustees held a public hearing and on that date continued that public hearing until April 21, 2020. On April 10, 2020 there was a legal ad published with electronic meeting instructions for this hearing on behalf of the Trustees.

Chairman Chuck Hillier asked if anyone was here to speak in favor of the change.

Chairman Chuck Hillier asked if anyone was here to speak in opposition of the change

Hearing none Chuck Hillier closed the Public Hearing at 7:40 P.M.

Chairman Chuck Hillier opened up Public Hearing for Zoning Case 20-ZC-03 at 7:40 P.M., district amendment for the portion of the Hadden School Site fronting on Mentor Avenue from R-1, Single Family Residential to B-1, Gateway Business. A modification was made during the hearing process to adjust the acreage subject to the district designation change to conform to the survey and legal description provided by Land Design.

Legal Advisor Jeremy Iosue read the history of the Zoning Case 20-ZC-03 as follows. On January 27, 2020 an application was submitted to propose district amendments from R-1 to B-1. On January 29, 2020 the Lake County Planning Commission issued a recommendation recommending approval with modifications. On March 9, 2020 the Painesville Township Zoning Commission held a public hearing and closed that hearing. On March 9, 2020, the Painesville Township Zoning Commission at their regular meeting, voted to recommend to the Township Trustees the approval as modified of these proposed district amendments. On March 18, 2020 the Trustees received the recommendation and the Trustees where by motion they set up a public hearing for April 7, 2020 to address this case. On March 27, 2020 there was a legal ad published for this hearing on behalf of the Trustees. On April 7, 2020 the Trustees held a public hearing and on that date continued that public hearing until April 21, 2020. On April 10, 2020 there was a legal ad published with electronic meeting instructions for this hearing on behalf of the Trustees.

Chairman Chuck Hillier asked if anyone was here to speak in favor of the change.

Chairman Chuck Hillier asked if anyone was here to speak in opposition of the change

Hearing none Chuck Hillier closed the Public Hearing at 7:45 P.M.

Various topics, agenda items and departmental matters were brought before the board including the approval of minutes from the previous meeting April 7, 2020.

SUMMARY OF WORK SESSION:

Administrator Manary summarized the work session noting the following:

- The Trustees had a general discussion of the coronavirus outbreak and how it is affecting the Township.
- The Trustees discussed the closed landfill.
- The Trustees discussed sending nuisance letters to property owners who allow their grass and vegetation to grow too high.
- The Trustees discussed the new policy of paying vendors by credit card.
- The Trustees were advised that the speed trailer that the Township purchased is now available for use.
- The Trustees discussed the sudden closure of Madison Avenue by the Lake County Engineer's Office.
- The Trustees discussed the Community Reinvestment Area that we are working on.
- The Trustees discussed a possible Joint Economic Development District with other communities.
- The Trustees discussed four wheel vehicles and ATV's that are driving on streets and private property on the east side of the Township.

OLD BUSINESS: None

NEW BUSINESS: None

LAKE COUNTY SHERIFF'S OFFICE REPORT: No report given

DEPARTMENT REPORTS:

- **SERVICE DEPARTMENT:** Discussed OPWC funding for this year's road resurfacing projects. Discussed the next OPWC grant application.
- **FIRE DEPARTMENT:** Discussed compensation in the Fire Department. Gave an update on how the department is handling the challenges of the coronavirus outbreak.
- **ZONING DEPARTMENT:** Gave an update on the SAFstor business that would like to open in the Township. Updated the Trustees on how training is going for the new zoning software.
- **LEGAL ADVISOR:** Discussed a business in the Township that has been refusing to comply with shut down orders from the Ohio Health Department.
- **ADMINISTRATOR:** Reported that the Trustees have changed the meeting schedule, effective May 1, 2020. The First Tuesday of the month will now be held in the evening. The Work Session will begin at 6:00 p.m. The Public Meeting will begin at 7:30 p.m. The third Tuesday of the month will now be the morning meeting. The Work Session will begin at 9:00 a.m. The Public Meeting will begin at 11:00 a.m.

- Reported that the Hometown Heroes Banners have been popular and that we have hung banners from all of the available poles on Mentor Avenue. We will now start hanging banners on North Ridge Road.

TRUSTEES:

BILLS PAID

Various bills, payroll and related disbursements were presented, examined and approved for payment.

RESOLUTIONS ADOPTED

2020-041 RESOLUTION TO ACCEPT THE RECOMMENDATION OF THE ZONING COMMISSION AND ADOPT THE ZONING TEXT AMENDMENTS AS PROPOSED & MODIFIED FOR ZONING CASE 19-ZC-05

RESOLVED, We the Painesville Township Trustees accept the recommendation of the Zoning Commission and adopt the zoning text amendments as proposed & modified for Zoning Case 19-ZC-05 regarding permitting requirements for poultry/fowl husbandry

2020-042 RESOLUTION TO ACCEPT THE RECOMMENDATION OF THE ZONING COMMISSION AND ADOPT THE ZONING DISTRICT AMENDMENTS AS PROPOSED & MODIFIED FOR ZONING CASE 20-ZC-01

RESOLVED, We the Painesville Township Trustees accept the recommendation of the Zoning Commission and adopt the zoning district amendments as proposed & modified for zoning case 20-ZC-01, district amendment for the rear portion of the Hadden School Site, from R-1, Single Family Residential to REC-1, public or non-profit recreation. A modification was made during the hearing process to make the requested district designation REC-1 in response to the Lake County Planning Commission's recommendation and also to adjust the acreage subject to the district designation change to conform to the survey and legal description provided by Land Design.

2020-043 RESOLUTION TO ACCEPT THE RECOMMENDATION OF THE ZONING COMMISSION AND ADOPT THE ZONING DISTRICT AMENDMENTS AS PROPOSED & MODIFIED FOR ZONING CASE 20-ZC-03

RESOLVED, We the Painesville Township Trustees accept the recommendation of the Zoning Commission and adopt the zoning district amendments as proposed & modified for Zoning Case 20-ZC-03, district amendment for the portion of the Hadden School Site fronting on Mentor Avenue from R-1, single family residential to B-1, Gateway Business. A modification was made during the hearing process to adjust the acreage subject to the district designation change to confirm to the survey and legal description provided by Land Design.

2020-044 RESOLUTION AUTHORIZING PAYMENT OF \$3,673.42 TO ALL AMERICAN FIRE EQUIPMENT FOR EQUIPMENT FOR THE NEW FIRE ENGINE

RESOLVED, We the Painesville Township Trustees authorize payment of \$3,673.42 to All American Fire Equipment for equipment for the new fire engine

2020-045 RESOLUTION AUTHORIZING PAYMENT OF \$3,093.75 TO DUDE SOLUTIONS FOR ZONING SOFTWARE FOR THE ZONING DEPARTMENT

RESOLVED, We the Painesville Township Trustees authorize payment of \$3,093.75 to Dude Solutions for zoning software for the Zoning Department

2020-046 RESOLUTION AUTHORIZING PAYMENT OF \$16,996.00 TO PHOENIX SAFETY OUTFITTERS FOR NEW TURNOUT GEAR FOR THE FIRE DEPARTMENT

RESOLVED, We the Painesville Township Trustees authorize payment of \$16,996.00 to Phoenix Safety Outfitters for new turnout gear for the Fire Department

2020-047 RESOLUTION TO ADOPT MODIFICATIONS TO OUR ZONING FEE SCHEDULE EFFECTIVE IMMEDIATELY (APRIL 22, 2020)

RESOLVED, We the Painesville Township Trustees adopt modifications to our Zoning Fee Schedule effective immediately (April 22, 2020, see exhibit A of complete fee schedule)

Chairman Chuck Hillier made a motion to close the meeting at 8:01 P.M., seconded by Josh Pennock passed unanimously.

ADJOURNMENT



Chuck Hillier, Chairman



Michal Patriarca, Fiscal Officer

SCHEDULE OF ZONING FEES



Fees for Zoning Certificates shall be set forth by the Board of Painesville Township Trustees by Resolution and adopted at a regular meeting and shall be amended from time to time at the discretion of the Trustees. The fee as prescribed shall accompany each application for a Zoning Certificate, zoning map or text amendment, Conditional Use Permit or appeal to the Board of Zoning Appeals. If the applicant or appellant desires a verbatim record of any Public Hearing or proceeding, the applicant/appellant shall furnish the court reporter and bear the expense of typing said record. Fees based upon square footage and/or acreage will be rounded to the nearest whole dollar.

RESIDENTIAL ZONING CERTIFICATES:

New dwelling unit (single or attached/multi-family)	\$400.00	each unit
Addition to dwelling or attached garage	minimum \$50.00	\$0.10/ square foot
Accessory Building	\$ 30.00	
Decks attached or unattached	\$ 30.00	
Accessory Structure, Leisure	\$30.00	
Fences	\$40.00	
Pools	\$40.00	above ground
	\$100.00	in ground
Home Occupation (see definition Section 5)	\$50.00	
Structural Alteration	\$50.00	
Temporary Portable Storage Unit	\$25.00	+ \$50 refundable deposit
Poultry/Fowl Husbandry	\$ 30.00	

NON-RESIDENTIAL ZONING CERTIFICATES:

Change of use or change of business ownership	\$150.00	
New construction or reconstruction of main and accessory buildings	minimum \$500.00	\$0.10/square foot
Addition to a main building	minimum \$300.00	\$0.10/square foot
Use of land (involving placement of personal property constituting a part of business or industrial operation)	\$100.00	per acre per parcel
New construction of any hotel, motel, rest home, or similar structure	minimum \$700.00	\$100.00 per room
Parking lot construction, reconstruction or reconfiguration (involving new or existing paved areas intended for vehicular parking and travel as well as pedestrian access)	minimum \$50.00 maximum \$200.00	\$0.01/square foot

SIGN ZONING CERTIFICATES:

Wall signs	\$150.00	
Free Standing/monument signs (single occupant) *	\$150.00	
Free Standing/monument sign (multi-tenant, shopping centers) *	\$250.00	plus \$75.00 each additional or replacement tenant panel
• Panel replacements on illuminated sign cabinets	\$75.00	
Billboards	\$500.00	per sign face
Construction signs, Subdivision Signs, Gateway Signs	\$150.00	
Organization signs	\$150.00	
For Sale, Rental or Lease signs, Open House signs	Exempt	
Residential identification signs, political signs, Entrance-Exit signs	Exempt	
All other temporary signs	PROHIBITED	

APPLICATION FOR CHANGE OF ZONING CLASSIFICATION:

Text amendments to the Zoning Resolution	\$500.00	
Rezoning of property under four (4) acres (plus reimbursement of expenses for legal and engineering reviews as required by the Township)	minimum \$300.00	\$100.00 per acre
Rezoning of property four (4) acres or more (plus reimbursement of expenses for legal and engineering reviews as required by the Township)	\$600.00	

SITE PLAN REVIEW FEE:

Site Plan Applicant to reimburse Painesville Township for all necessary and actual fees and expenses for legal and engineering services incurred by Painesville Township.		
Site Plan Review Fee	\$400.00	

CONDITIONAL USE ZONING CERTIFICATES (CUP) AND APPLICATIONS FOR VARIANCES:

CUP Applicant to reimburse Painesville Township for all necessary and actual fees and expenses for legal and engineering services incurred by Painesville Township.		
Recreation CUP	\$750.00	
Agriculture CUP	\$200.00	
Wireless telecommunication towers & co-location	\$2,000.00	
All others CUP applications	\$750.00	
Any modifications to an existing CUP	\$550.00	
Renewal of CUP w/Public Hearing	\$550.00	
Renewal of CUP w/o Public Hearing	\$100.00	

APPLICATION FOR VARIANCE OR DETERMINATION APPEAL: ¹

Residential area/use variance or determination appeal	\$200.00	
Lot split variance or determination appeal- Residential	\$100.00	per proposed lot
Lot split variance or determination appeal – Non-Residential	\$250.00	per proposed lot
Commercial area/use variance or determination appeal	\$400.00	
Industrial area/use variance or determination appeal	\$500.00	

OTHER FEES

Special Meeting – Zoning Commission	\$525.00	
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**SCHEDULE OF
ZONING FEES**



**Revised per Trustee
Resolution 2020-047
Effective April 22, 2020
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Special Meeting – Board of Zoning Appeals	\$550.00	
Paper Copy of Zoning Resolution 148 pages as of 9/24/2015	\$ 25.00	
Any permit required not specifically provided for herein	\$ 150.00	

1 This section altered language only, effective November 14, 2017 by Trustee Resolution 2017-107

Payment Listing

4/8/2020 to 4/21/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
805-2020	04/17/2020	04/15/2020	CH	EXPERT PAY	\$6.00	O
821-2020	04/15/2020	04/17/2020	CH	JP MORGAN CHASE BANK	\$173.62	O
58288	04/17/2020	04/17/2020	AW	21st Century Media-Ohio	\$232.00	O
58289	04/17/2020	04/17/2020	AW	ALL-AMERICAN FIRE EQUIPMENT, INC.	\$4,208.42	O
58290	04/17/2020	04/17/2020	AW	ATWELL'S POLICE & FIRE EQUIP. CO.	\$659.88	O
58291	04/17/2020	04/17/2020	AW	AUTOZONE, INC.	\$183.27	O
58292	04/17/2020	04/17/2020	AW	CINTAS CORPORATION	\$274.89	O
58293	04/17/2020	04/17/2020	AW	CITY OF PAINESVILLE (UTILITIES)	\$2,477.06	O
58294	04/17/2020	04/17/2020	AW	COMDOC, INC.	\$232.28	O
58295	04/17/2020	04/17/2020	AW	DANIELLE THOMPSON	\$150.00	O
58296	04/17/2020	04/17/2020	AW	ESO SOLUTIONS, INC.	\$1,104.00	O
58297	04/17/2020	04/17/2020	AW	HALLMARK EXCAVATING	\$875.00	O
58298	04/17/2020	04/17/2020	AW	LAKE COUNTY DEPARTMENT OF UTILITIES	\$168.90	O
58299	04/17/2020	04/17/2020	AW	OHIO DEPARTMENT OF JOB AND FAMILY S	\$287.80	O
58300	04/17/2020	04/17/2020	AW	PHOENIX SAFETY OUTFITTERS	\$17,233.00	O
58301	04/17/2020	04/17/2020	AW	R.W. SIDLEY, INC.	\$19.20	O
58302	04/17/2020	04/17/2020	AW	SPOK, INC.	\$105.28	O
58303	04/17/2020	04/17/2020	AW	STATE CHEMICAL SOLUTIONS	\$442.54	O
58304	04/17/2020	04/17/2020	AW	TAFT STETTINIUS & HOLLISTER LLP	\$840.00	O
58305	04/17/2020	04/17/2020	AW	LAKE COUNTY TELECOMMUNICATIONS DE	\$1,267.88	O
58306	04/17/2020	04/17/2020	AW	THE ILLUMINATING COMPANY	\$12,271.29	O
58307	04/17/2020	04/17/2020	AW	THE NEWS-HERALD	\$232.90	O
58308	04/17/2020	04/17/2020	AW	UNIVERSAL OIL	\$186.44	O
58309	04/17/2020	04/17/2020	AW	STAR EXCAVATING, INC.	\$320.00	O
58310	04/20/2020	04/20/2020	AW	THE ILLUMINATING COMPANY	\$48.76	O
58311	04/20/2020	04/20/2020	AW	AT & T MOBILITY	\$222.08	O
58312	04/20/2020	04/20/2020	AW	HALLMARK EXCAVATING	\$500.00	O
58313	04/20/2020	04/20/2020	AW	HUMANADENTAL INS. CO.	\$3,909.72	O
58314	04/20/2020	04/20/2020	AW	ANTHONY ILIANO	\$49.00	O
58315	04/20/2020	04/20/2020	AW	CINTAS CORPORATION	\$139.22	O
58316	04/20/2020	04/20/2020	AW	JOHN F. KOTRLIK	\$40.00	O
Total Payments:					\$48,860.43	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$48,860.43	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.