

**RESOLUTIONS ADOPTED
February 19, 2019**

2019-020 RESOLUTION AUTHORIZING AN AMENDMENT TO THE TEMPORARY APPROPRIATIONS FOR THE 2019 FISCAL YEAR, TO INCREASE THE FIRE DISTRICT FUND BY \$270,000.00 FOR A TOTAL OF \$5,036,484.00

2019-021 RESOLUTION AUTHORIZING PAYMENT TO CERNI MOTORS IN THE AMOUNT OF \$6,265.91 FOR REPAIR ON THE 2009 PLOW TRUCK FOR THE SERVICE DEPARTMENT

2019-022 RESOLUTION AUTHORIZING PAYMENT TO LEW'S RELIABLE HEAT & A/C, INC. IN THE AMOUNT OF \$3600.00 FOR A NEW FURNACE FOR TOWN HALL

2019-023 RESOLUTION AUTHORIZING PAYMENT TO LEW'S RELIABLE HEAT & A/C, INC. IN THE AMOUNT OF \$4215.00 FOR A NEW FURNACE AT THE SERVICE GARAGE

2019-024 RESOLUTION AWARDING THE 2019 OPWC ROAD PAVING PROJECT TO KARVO COMPANIES, INC. LOCATED AT 4524 HUDSON DRIVE, STOW OHIO, IN THE AMOUNT OF \$468,291.75

2019-025 RESOLUTION AUTHORIZING PAYMENT IN THE AMOUNT OF \$15,000.00 TO ACCEL BUILDING SYSTEMS LLC FOR THE PURCHASE AND INSTALLATION OF A SALT STORAGE STRUCTURE AT THE SERVICE GARAGE

2019-026 RESOLUTION AUTHORIZING PAYMENT IN THE AMOUNT OF \$5,213.00 TO ALL AMERICAN FIRE EQUIPMENT, INC. FOR FIRE HOSE TESTERS FOR THE FIRE DEPARTMENT

2019-027 RESOLUTION TO PROMOTE JOHN KOTRLIK TO ASSISTANT SERVICE DIRECTOR AT A RATE OF \$57,500.00 PER YEAR EFFECTIVE FIRST FULL PAY PERIOD OF MARCH 2019

2019-028 RESOLUTION FOR NEW PAY RATE OF \$57,500.00 PER YEAR FOR SERVICE DIRECTOR WILLIAM THOMPSON EFFECTIVE FIRST FULL PAY PERIOD OF MARCH 2019

2019-029 RESOLUTION FOR NEW PAY RATE OF \$83,000.00 PER YEAR FOR TOWNSHIP ADMINISTRATOR MIKE MANARY EFFECTIVE FIRST FULL PAY PERIOD OF MARCH 2019

2019-030 RESOLUTION FOR NEW PAY RATE OF \$47,000.00 PER YEAR FOR OFFICE MANAGER KAREN MURO EFFECTIVE FIRST FULL PAY PERIOD OF MARCH 2019

2019-031 RESOLUTION FOR NEW PAY RATE OF \$95,808.13 FOR FIRE CHIEF FRANK HUFFMAN EFFECTIVE FIRST FULL PAY PERIOD OF MARCH 2019

2019-032 RESOLUTION FOR A PAY INCREASE OF 3% FOR ALL OTHER NON-CLASSIFIED TOWNSHIP EMPLOYEES EFFECTIVE FIRST FULL PAY PERIOD OF MARCH 2019

MINUTES

The Board of Painesville Township Trustees met for a regular meeting at 7:30 P.M. on Tuesday, February 19, 2019 at 55 Nye Road. The meeting was called to order at 7:33 P.M. by Chairman Cicconetti. Present: Trustees Gabe Cicconetti, Chuck Hillier, Josh Pennock, Administrator Michael Manary, Legal Advisor Matt Lallo, Fiscal Officer Michael Patriarca.

Various topics, agenda items and departmental matters were brought before the board including the approval of minutes from the previous meeting February 5, 2019.

SUMMARY OF WORK SESSION:

Administrator Manary summarized the work session noting the following:

- The Trustees went in to Executive Session to discuss employee compensation and pending litigation
- The Fire Chief reported on the flood watch that the department maintained recently when Grand River was at the flood plain. The Fire Chief also discussed the new arson detection dog.
- The Zoning Inspector reported on how state law effects government entities and Township zoning procedures
- The Trustees discussed forming a community reinvestment area in Painesville Township
- The Trustees discussed odors in the Northeast part of the Township
- The Trustees decided to add Zoning Commission and Zoning Board of Appeals minutes to the Township website

OLD BUSINESS: Geri Slater of Spring Run Blvd reported that there is still a sign at the entrance to the Brooks that still shows properties for sale. Zoning Inspector Rich Constantine will be contacting the

owner of the sign Ron Klein; to let him know they have to remove that sign from HOA property. Geri also wanted to discuss the trucks that are traveling north on Bacon Road and where they are taking the dirt.

NEW BUSINESS: John Muzik of 45 Coventry Drive asked a question regarding employee raises and how it works for the employees that received a flat rate raise versus 3% raise. Chairman Gabe Cicconetti explained that the flat rate raises were management positions.

LAKE COUNTY SHERIFF'S OFFICE REPORT: No report given

DEPARTMENT REPORTS:

- **SERVICE DEPARTMENT:** Reported that the current OPWC project will be awarded tonight. Since it came in a little bit under budget we are going to make some adjustments as the projects move forward to try and maximize our grant. The joint project that we are doing with Concord will be coming up; we are going to have some additional roads ready in case those bids come in lower than anticipated to maximize our dollar there. We are currently working on an OPWC application for 2019 for a project that if we are awarded will be constructed in 2021.
- **FIRE DEPARTMENT:** Reported that on April 6th they have the hands only CPR class at Station Three from 10:00-2:00.
- **ZONING DEPARTMENT:** Nothing to report
- **LEGAL ADVISOR:** Nothing to report
- **ADMINISTRATOR:** Reported that planning is under way for the 1st annual Painesville Township's St. Patrick's Day Parade which will be held on Sunday March 17th. Reported that Planet Fitness is officially opened at the Painesville Shopping Center. It is good news for the shopping center. Planet Fitness has spent a good deal of money fixing up the building to meet their needs. It is a nice addition to the Township.

FISCAL OFFICER: Requested resolution to authorize an amendment to the temporary appropriations for the 2019 fiscal year, to increase the Fire District fund by \$270,000.00 for a total of \$5,036,484.00.

TRUSTEES:

BILLS PAID

Various bills, payroll and related disbursements were presented, examined and approved for payment.

RESOLUTIONS ADOPTED

2019-020 RESOLUTION AUTHORIZING AN AMENDMENT TO THE TEMPORARY APPROPRIATIONS FOR THE 2019 FISCAL YEAR, TO INCREASE THE FIRE DISTRICT FUND BY \$270,000.00 FOR A TOTAL OF \$5,036,484.00

Resolved, We the Painesville Township Board of Trustees, hereby authorize an amendment to the temporary appropriations for the 2019 fiscal year, to increase the fire district fund by \$270,000.00 for a total of \$5,036,484.00

2019-021 RESOLUTION AUTHORIZING PAYMENT TO CERNI MOTORS IN THE AMOUNT OF \$6,265.91 FOR REPAIR ON THE 2009 PLOW TRUCK FOR THE SERVICE DEPARTMENT

Resolved, We the Painesville Township Board of Trustees, hereby authorize payment to Cerni Motors in the amount of \$6,265.91 for repair on the 2009 plow truck for the service department

2019-022 RESOLUTION AUTHORIZING PAYMENT TO LEW'S RELIABLE HEAT & A/C, INC. IN THE AMOUNT OF \$3,600.00 FOR A NEW FURNACE AT TOWN HALL

Resolved, We the Painesville Township Board of Trustees, hereby authorize payment to Lew's Reliable Heat & A/C, Inc. in the amount of \$3,600.00 for a new furnace at Town Hall

2019-023 RESOLUTION AUTHORIZING PAYMENT TO LEW'S RELIABLE HEAT & A/C, INC. IN THE AMOUNT OF \$4,215.00 FOR A NEW FURNACE AT THE SERVICE GARAGE

Resolved, We the Painesville Township Board of Trustees, hereby authorize payment to Lew's Reliable Heat & A/C, Inc. in the amount of \$4,215.00 for a new furnace at the Service Garage.

2019-024 RESOLUTION AWARDED THE 2019 OPWC ROAD PAVING PROJECT TO KARVO COMPANIES, INC. LOCATED AT 4524 HUDSON DRIVE, STOW OHIO, IN THE AMOUNT OF \$468,291.75

Resolved, We the Painesville Township Board of Trustees, hereby award the 2019 OPWC Road Paving Project to Karvo Companies, Inc. located at 4524 Hudson Drive, Stow Ohio, in the amount of \$468,291.75

2019-025 RESOLUTION AUTHORIZING PAYMENT IN THE AMOUNT OF \$15,000.00 TO ACCEL BUILDING SYSTEMS LLC FOR THE PURCHASE AND INSTALLATION OF A SALT STORAGE STRUCTURE AT THE SERVICE GARAGE

Resolved, We the Painesville Township Board of Trustees, hereby authorize payment in the amount of \$15,000.00 to Accel Building Systems LLC for the purchase and installation of a salt storage structure at the Service Garage

2019-026 RESOLUTION AUTHORIZING PAYMENT IN THE AMOUNT OF \$5,213.00 TO ALL AMERICAN FIRE EQUIPMENT, INC. FOR FIRE HOSE TESTERS FOR THE FIRE DEPARTMENT

Resolved, We the Painesville Township Board of Trustees, hereby authorize payment in the amount of \$5,213.00 to All American Fire Equipment, Inc. for fire hose testers for the Fire Department

2019-027 RESOLUTION TO PROMOTE JOHN KOTRLIK TO ASSISTANT SERVICE DIRECTOR AT A RATE OF \$57,500.00 PER YEAR EFFECTIVE FIRST FULL PAY PERIOD OF MARCH 2019

Resolved, We the Painesville Township Board of Trustees, hereby promote John Kotrlik to Assistant Service Director at a rate of \$57,500.00 per year effective first full pay period of March 2019

2019-028 RESOLUTION FOR NEW PAY RATE OF \$57,500.00 PER YEAR FOR SERVICE DIRECTOR WILLIAM THOMPSON EFFECTIVE FIRST FULL PAY PERIOD OF MARCH 2019

Resolved, We the Painesville Township Board of Trustees, hereby authorize new pay rate of \$57,500.00 per year for Service Director William Thompson effective first full pay period of March 2019

2019-029 RESOLUTION FOR NEW PAY RATE OF \$83,000.00 PER YEAR FOR TOWNSHIP ADMINISTRATOR MIKE MANARY EFFECTIVE FIRST FULL PAY PERIOD OF MARCH 2019

Resolved, We the Painesville Township Board of Trustees, hereby authorize new pay rate of \$83,000.00 per year for Township Administrator Mike Manary effective first full pay period of March 2019

2019-030 RESOLUTION FOR NEW PAY RATE OF \$47,000.00 PER YEAR FOR OFFICE MANAGER KAREN MURO EFFECTIVE FIRST FULL PAY PERIOD OF MARCH 2019

Resolved, We the Painesville Township Board of Trustees, hereby authorize new pay rate of \$47,000.00 per year for Office Manager Karen Muro effective first full pay period of March 2019

2019-031 RESOLUTION FOR NEW PAY RATE OF \$95,808.13 FOR FIRE CHIEF FRANK HUFFMAN EFFECTIVE FIRST FULL PAY PERIOD OF MARCH 2019

Resolved, We the Painesville Township Board of Trustees, hereby authorize new pay rate of \$95,808.13 for Fire Chief Frank Huffman effective first full pay period of March 2019

2019-032 RESOLUTION FOR A PAY INCREASE OF 3% FOR ALL OTHER NON-CLASSIFIED TOWNSHIP EMPLOYEES EFFECTIVE FIRST FULL PAY PERIOD OF MARCH 2019

Resolved, We the Painesville Township Board of Trustees, hereby authorize a pay increase of 3% for all other non-classified Township employees effective first full pay period of March 2019

Gabe Cicconetti made a motion to close the meeting at 7:49 P.M., seconded by Pennock passed unanimously.

ADJOURNMENT


Gabe Cicconetti, Chairman
Michael Patriarca, Fiscal Officer

Payment Listing

UAN v2019.1

2/6/2019 to 2/19/2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
292-2019	02/08/2019	02/07/2019	CH	EFTPS	\$4,723.17	O
297-2019	02/08/2019	02/08/2019	CH	TIME WARNER CABLE	\$470.00	O
56484	02/08/2019	02/08/2019	AW	AIRGAS GREAT LAKES	\$72.20	O
56485	02/08/2019	02/08/2019	AW	ALVIN SMITH	\$20.00	O
56486	02/08/2019	02/08/2019	AW	ATWELL'S POLICE & FIRE EQUIP. CO.	\$21.50	O
56487	02/08/2019	02/08/2019	AW	BEST TRUCK EQUIPMENT, INC.	\$239.46	O
56488	02/08/2019	02/08/2019	AW	CERNI MOTORS SALES, INC	\$6,456.05	O
56489	02/08/2019	02/08/2019	AW	CHEMSAFE INTERNATIONAL	\$392.00	O
56490	02/08/2019	02/08/2019	AW	CINTAS CORPORATION	\$127.91	O
56491	02/08/2019	02/08/2019	AW	EASTERN LAKE COUNTY CHAMBER OF CC	\$25.00	O
56492	02/08/2019	02/08/2019	AW	GAZETTE NEWSPAPERS	\$28.88	O
56493	02/08/2019	02/08/2019	AW	JOUGHIN HARDWARE	\$12.19	O
56494	02/08/2019	02/08/2019	AW	LAKE COUNTY DEPARTMENT OF UTILITIES	\$31.80	O
56495	02/08/2019	02/08/2019	AW	LEW'S RELIABLE HEAT & AIR COND.	\$3,600.00	O
56496	02/08/2019	02/08/2019	AW	MAJOR WASTE DISPOSAL SERVICES, INC	\$265.00	O
56497	02/08/2019	02/08/2019	AW	MORTON SALT, INC.	\$23,540.70	O
56498	02/08/2019	02/08/2019	AW	OHIO LIFT TRUCK	\$250.00	O
56499	02/08/2019	02/08/2019	AW	SIEVERS CO.	\$140.00	O
56500	02/08/2019	02/08/2019	AW	TIME WARNER CABLE	\$58.72	O
56501	02/08/2019	02/08/2019	AW	STATE CHEMICAL SOLUTIONS	\$58.00	O
56502	02/08/2019	02/08/2019	AW	TREASURER, STATE OF OHIO	\$440.00	O
56503	02/08/2019	02/08/2019	AW	TREASURER, STATE OF OHIO	\$120.00	O
56504	02/08/2019	02/08/2019	AW	TREASURER, STATE OF OHIO	\$120.00	O
56505	02/08/2019	02/08/2019	AW	OHIO UTILITIES PROTECTION SERVICE	\$512.25	O
56506	02/11/2019	02/11/2019	AW	CONVOY TIRE AND SERVICE, INC.	\$937.00	O
56507	02/11/2019	02/11/2019	AW	DANIELLE THOMPSON	\$150.00	O
56508	02/11/2019	02/11/2019	AW	LEW'S RELIABLE HEAT & AIR COND.	\$4,416.00	O
56509	02/11/2019	02/11/2019	AW	NAPA CHAGRIN VALLEY AUTO PARTS	\$77.49	O
56510	02/11/2019	02/11/2019	AW	STAPLES ADVANTAGE	\$196.77	O
56511	02/12/2019	02/12/2019	AW	FP MAILING SOLUTIONS	\$89.88	O
56512	02/12/2019	02/12/2019	AW	GORDON S. THOMPSON	\$6.03	O
56513	02/12/2019	02/12/2019	AW	AUTOZONE, INC.	\$484.51	O
56514	02/12/2019	02/12/2019	AW	AIRGAS GREAT LAKES	\$421.32	O
56515	02/12/2019	02/12/2019	AW	CHARDON OIL COMPANY	\$614.08	O
56516	02/12/2019	02/12/2019	AW	CHARDON WELDING, INC.	\$874.00	O
56517	02/12/2019	02/12/2019	AW	HEALTH & FITNESS INC.	\$249.00	O
56518	02/12/2019	02/12/2019	AW	MOORE INDUSTRIAL HARDWARE	\$321.44	O
56519	02/12/2019	02/12/2019	AW	PERRY JOINT FIRE DISTRICT	\$192.21	O
56520	02/12/2019	02/12/2019	AW	PHOENIX SAFETY OUTFITTERS	\$360.00	O
56521	02/12/2019	02/12/2019	AW	SUTPHEN CORPORATION	\$147.12	O
56522	02/12/2019	02/12/2019	AW	HUNTINGTON NATIONAL BANK	\$9,133.43	O
56523	02/13/2019	02/13/2019	AW	ACCEL BUILDING SYSTEMS	\$15,000.00	O
56524	02/13/2019	02/13/2019	AW	LAKE HEALTH	\$28.00	O
56525	02/13/2019	02/13/2019	AW	CINTAS CORPORATION	\$65.64	O
56526	02/14/2019	02/14/2019	AW	CITY OF PAINESVILLE (UTILITIES)	\$2,477.06	O
56527	02/14/2019	02/14/2019	AW	ESO SOLUTIONS, INC.	\$1,104.00	O

Payment Listing

UAN v2019.1

2/6/2019 to 2/19/2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
56528	02/14/2019	02/14/2019	AW	LAKE HEALTH	\$192.00	O
56529	02/14/2019	02/14/2019	AW	PROVISION IMPRESSIONS/VISION PRESS,	\$454.95	O
56530	02/15/2019	02/15/2019	AW	ALL-AMERICAN FIRE EQUIPMENT, INC.	\$5,213.00	O
56531	02/15/2019	02/15/2019	AW	CINTAS CORPORATION	\$126.17	O
56532	02/15/2019	02/15/2019	AW	NAPA CHAGRIN VALLEY AUTO PARTS	\$87.56	O
56533	02/18/2019	02/18/2019	AW	STAPLES ADVANTAGE	\$428.90	O
56534	02/18/2019	02/18/2019	AW	THE HOSE SHACK, LLC	\$124.35	O
56535	02/18/2019	02/18/2019	AW	THE ILLUMINATING COMPANY	\$1,674.70	O
56536	02/18/2019	02/18/2019	AW	WINTER EQUIPMENT CO.	\$1,321.95	O
56537	02/18/2019	02/18/2019	AW	COMDOC, INC.	\$485.81	O
56538	02/18/2019	02/18/2019	AW	FASTENAL	\$85.58	O
56539	02/18/2019	02/18/2019	AW	LAKE HEALTH	\$108.00	O
56540	02/18/2019	02/18/2019	AW	SUTPHEN CORPORATION	\$167.38	O
56541	02/19/2019	02/19/2019	AW	GAZETTE NEWSPAPERS	\$10.31	O
56542	02/19/2019	02/19/2019	AW	CERNI MOTORS SALES, INC	\$299.45	O
56543	02/19/2019	02/19/2019	AW	CLARENCE H. DRAIN	\$150.00	O
56544	02/19/2019	02/19/2019	AW	HZW ENVIRONMENTAL CONSULTANTS, LL	\$510.00	O
56545	02/19/2019	02/19/2019	AW	LAKE HEALTH	\$49.00	O
Total Payments:					\$90,558.92	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$90,558.92	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.