

**RESOLUTIONS ADOPTED  
April 24, 2018**

**2018-45 RESOLUTION TO AMEND TONIGHT'S AGENDA TO INCLUDE THE FOLLOWING PROPOSED RESOLUTION**

**2018-46 RESOLUTION TO PURSUE A LAWSUIT AGAINST THE OPIOID MANUFACTURERS, DISTRIBUTORS AND OTHERS AND ALSO RETAIN THE LAW FIRM NAPOLI SHKOLNIK PLLC TO REPRESENT THE TOWNSHIP IN THAT LITIGATION**

**2018-47 RESOLUTION TO AMEND TONIGHT'S AGENDA TO INCLUDE EFFECTIVE DAY OF MAY 1<sup>ST</sup> FOR RESOLUTION APPROVING THE ADOPTION OF THE EMPLOYEE HANDBOOK**

**2018-48 RESOLUTION APPROVING THE ADOPTION OF THE EMPLOYEE HANDBOOK EFFECTIVE MAY 1<sup>ST</sup>**

**2018-49 RESOLUTION HONORING LUKE PETERSON FOR HEROICALLY APPLYING THE HEIMLICH MANEUVER TO SAVE THE LIFE OF HIS BEST FRIEND, TEAGEN BAUS**

**2018-50 RESOLUTION AUTHORIZING FULLTIME EMPLOYMENT OF NICHOLAS HRIBAR AS FULL TIME FIREFIGHTER EFFECTIVE APRIL 28, 2018 AT A RATE PER LOCAL 3411 CONTRACT WITH BENEFITS AS SET FORTH PER RESOLUTION**

**2018-51 RESOLUTION AUTHORIZING FULLTIME EMPLOYMENT OF DANIEL A. STECH AS FULL TIME FIREFIGHTER EFFECTIVE APRIL 28, 2018 AT A RATE PER LOCAL 3411 CONTRACT WITH BENEFITS AS SET FORTH PER RESOLUTION**

**2018-52 RESOLUTION AUTHORIZING PROMOTION OF ANTHONY ILANO TO THE RANK OF LIEUTENANT EFFECTIVE APRIL 28, 2018 AT A RATE PER LOCAL 3411 CONTRACT WITH BENEFITS AS SET FORTH PER RESOLUTION**

**2018-53 RESOLUTION AUTHORIZING THE PROMOTION OF SHAWN R. FORSTER TO THE RANK OF LIEUTENANT EFFECTIVE APRIL 28, 2018 AT A RATE PER LOCAL 3411 CONTRACT WITH BENEFITS AS SET FORTH PER RESOLUTION**

**2018-54 RESOLUTION AUTHORIZING HIRING SUMMER HELP, JOSHUA KAILBURN EFFECTIVE MAY 21<sup>ST</sup> AND KENNY SKULLY EFFECTIVE MAY 21<sup>ST</sup> @ \$11.00 AN HOUR IN THE SERVICE DEPARTMENT**

**2018-55 RESOLUTION AUTHORIZING HIRING MICHAEL TORRES AS A PART-TIME LABORER IN THE SERVICE DEPARTMENT, NOT TO EXCEED 28 HOURS PER WEEK WITH A STARTING SALARY OF \$18.00 AN HOUR EFFECTIVE MAY 1, 2018**

**MINUTES**

The Board of Painesville Township Trustees met for a regular meeting at 7:30 P.M. on Tuesday, April 24, 2018 at 55 Nye Road. The meeting was called to order at 7:33 P.M. by Chairman Cicconetti. Present: Trustees Gabe Cicconetti, Chuck Hillier, Josh Pennock, Fiscal Officer Michael Patriarca, Administrator Michael Manary, Legal Advisor Matt Lallo

Various topics, agenda items and departmental matters were brought before the board including the approval of minutes from the previous meeting April 3, 2018.

**SUMMARY OF WORK SESSION:**

Administrator Manary summarized the work session noting the following:

- The Trustees had a presentation from Attorney Frank Gallucci in regards to potential lawsuit with large pharmaceutical companies in regards to the Opioid epidemic.
- The Trustees had a planning meeting for our Family Fun Day which will be held on August 26<sup>th</sup>.
- The Trustees discussed the Hometown Hero Banner Program that will begin on Memorial Day.
- The Trustees discussed approving an Employee Handbook.
- The Trustees talked about the locations of our bus stops that we are having constructed along Mentor Avenue
- The Trustees talked about a potential grant that we can get from Nopec to make energy improvements in the Township
- The Service Director talked about hiring part time employees for the summer.
- The Service Director talked about equipment he needs to purchase (road saw).
- We discussed the lawn and garden award program to recognize yards that look good in the summer time
- The Fire Chief discussed promotions that he would like to make in the Fire Department tonight

- The Fire Chief discussed two new hires in the Fire Department
- The Fire Chief discussed the ISO rating which is the rating of efficiency in our Fire Department which effects our homeowner insurance programs

**OLD BUSINESS:** None

**NEW BUSINESS:** John Muzik of 45 Coventry Drive asked about the status of the flooding on Coventry and Normandy and he also wanted to thank the Service Department for all they do to help with the flooding.

**LAKE COUNTY SHERIFF'S OFFICE REPORT:** No report given

**DEPARTMENT REPORTS:**

- **SERVICE DEPARTMENT:** Reported that the Service Department will be going to training in Garfield Heights that is sponsored by ODOT in regards to what to look for with meth lab waste when doing road side cleanup.
- **FIRE DEPARTMENT:** Reported that they had Hands Only CPR training at Riverside High School today. Lt. Sitz is in Indianapolis Indiana as a guest lecturer at FDIC (fire department instructor conference). Gordon Thompson and the fire dog Ian was in San Diego last week for the ATF arson K-9 recertification. Gordon and Ian did an excellent job and Ian passed with no problem.
- **ZONING DEPARTMENT:** Reported that on June 8<sup>th</sup> the 2018 Northeast Ohio Planning and Zoning Workshop will be held at the New Leaf Convention Center in Conneaut Ohio with hopes that the members of the Zoning Commission, Board of Zoning Appeals, Zoning Staff, Administrator and Trustees will find some of the workshops valuable in moving forward in the Township.
- **LEGAL ADVISOR:** As Mr. Manary mentioned in his summary of the work session, Frank Gallucci did present to the Board in the Work Session about the Opioid litigation. Mr. Gallucci mentioned that it would be on a contingency fee basis and that the Township is not responsible for any expenses in the litigation unless the Township prevails in a suit. Matt Lallo asked the Trustees to modify the agenda tonight to include a resolution to pursue a lawsuit against the Opioid manufacturers, distributors and others and also retain the law firm of Napoli Shkolnik PLLC to represent the Township in that litigation.
- **ADMINISTRATOR:** Reported that the next Trustee's meeting will be on May 15<sup>th</sup> at Fire Station 3 at 7:30 P.M.

**FISCAL OFFICER:** No report

**BILLS PAID**

Various bills, payroll and related disbursements were presented, examined and approved for payment.

**RESOLUTIONS ADOPTED**

2018-45 RESOLUTION TO AMEND TONIGHT'S AGENDA TO INCLUDE THE FOLLOWING PROPOSED RESOLUTION:

BE IT RESOLVED, We the Painesville Township Board of Trustees amend tonight's agenda to include the following proposed resolution:

2018-46 RESOLUTION TO PURSUE A LAWSUIT AGAINST THE OPIOID MANUFACTURERS, DISTRIBUTORS AND OTHERS AND ALSO RETAIN THE LAW FIRM NAPOLI SHKOLNIK PLLC TO REPRESENT THE TOWNSHIP IN THAT LITIGATION

BE IT RESOLVED, We the Painesville Township Board of Trustees pursue a lawsuit against the Opioid Manufacturers, Distributors and others and also retain the law firm Napoli Shkolnik PLLC to represent the Township in that litigation.

2018-47 RESOLUTION TO AMEND TONIGHT'S AGENDA TO INCLUDE EFFECTIVE DAY OF MAY 1<sup>ST</sup> FOR RESOLUTION APPROVING THE ADOPTION OF THE EMPLOYEE HANDBOOK

BE IT RESOLVED, We the Painesville Township Board of Trustees amend tonight's agenda to include effective date of May 1<sup>st</sup> for resolution approving the adoption of the employee handbook

2018-48 RESOLUTION APPROVING THE ADOPTION OF THE EMPLOYEE HANDBOOK EFFECTIVE MAY 1<sup>ST</sup>

BE IT RESOLVED, We the Painesville Township Board of Trustees approve the adoption of the employee handbook effective May 1<sup>st</sup>.

2018-49 RESOLUTION HONORING LUKE PETERSON FOR HEROICALLY APPLYING THE HEIMLICH MANEUVER TO SAVE THE LIFE OF THIS BEST FRIEND, TEAGEN BAUS

Whereas, Luke Peterson is the eleven year old son of Painesville Township residents David and Christina Peterson; and

Whereas, Luke Peterson is a 5<sup>th</sup> grade student at Buckeye Elementary School in Painesville Township and is a straight A student;

Whereas, Luke Peterson is a high achieving young man, earning three black belts, is an avid reader, sings in the school choir, plays flag football, and is on a traveling baseball team; and

Whereas, Luke Peterson used calm and quick thinking by applying the Heimlich maneuver to save his best friend, Teagan Baus, who was choking on food during lunch at school; and

Whereas, Luke Peterson's fast response to an emergency situation potentially saved his best friends life; and

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Painesville Township Board of Trustees congratulates Luke for being a thoughtful and caring young man who acted bravely in an emergency situation.

2018-50 RESOLUTION AUTHORIZING FULLTIME EMPLOYMENT OF NICHOLAS HRIBAR AS FULL TIME FIREFIGHTER EFFECTIVE APRIL 28, 2018 AT A RATE PER LOCAL 3411 CONTRACT WITH BENEFITS AS SET FORTH PER RESOLUTION

BE IT RESOLVED, We the Painesville Township Board of Trustees authorize fulltime employment of Nichols Hribar as full time firefighter effective April 28, 2018 at a rate per local 3411 contract with benefits as set forth per resolution

2018-51 RESOLUTION AUTHORIZING FULLTIME EMPLOYMENT OF DANIEL A. STECH AS FULL TIME FIREFIGHTER EFFECTIVE APRIL 28, 2018 AT A RATE PER LOCAL 3411 CONTRACT WITH BENEFITS AS SET FORTH PER RESOLUTION

BE IT RESOLVED, We the Painesville Township Board of Trustees authorize fulltime employment of Daniel A. Stech as full time firefighter effective April 28, 2018 at a rate per local 3411 contract with benefits as set forth per resolution

2018-52 RESOLUTION AUTHORIZING THE PROMOTION OF ANTHONY ILANO TO THE RANK OF LIEUTENANT EFFECTIVE APRIL 28, 2018 AT A RATE PER LOCAL 3411 CONTRACT WITH BENEFITS AS SET FORTH PER RESOLUTION

BE IT RESOLVED, We the Painesville Township Board of Trustees authorize the promotion of Anthony Ilano to the rank of lieutenant effective April 28, 2018 at a rate per local 3411 contract with benefits as set forth per resolution

2018-53 RESOLUTION AUTHORIZING THE PROMOTION OF SHAWN R. FORSTER TO THE RANK OF LIEUTENANT EFFECTIVE APRIL 28, 2018 AT A RATE PER LOCAL 3411 CONTRACT WITH BENEFITS AS SET FORTH PER RESOLUTION

BE IT RESOLVED, We the Painesville Township Board of Trustees authorize the promotion of Shawn R. Forster to the rank of lieutenant effective April 28, 2018 at a rate per local 3411 contract with benefits as set forth per resolution

2018-54 RESOLUTION AUTHORIZING HIRING SUMMER HELP, JOSHUA KAILBURN EFFECTIVE MAY 21<sup>ST</sup> AND KENNY SKULLY EFFECTIVE MAY 21<sup>ST</sup> @ \$11.00 AN HOUR IN THE SERVICE DEPARTMENT

BE IT RESOLVED, We the Painesville Township Board of Trustees authorize hiring summer help, Joshua Kailburn effective May 21<sup>st</sup> and Kenny Skully effective May 21<sup>st</sup> @ \$11.00 an hour in the service department

2018-55 RESOLUTION AUTHORIZING HIRING MICHAEL TORRES AS A PART-TIME LABORER IN THE SERVICE DEPARTMENT, NOT TO EXCEED 28 HOURS PER WEEK WITH A STARTING SALARY OF \$18.00 AN HOUR EFFECTIVE MAY 1, 2018

BE IT RESOLVED, We the Painesville Township Board of Trustees authorize hiring Michael Torres as a part-time laborer in the Service Department, not to exceed 28 hours per week with a starting salary of \$18.00 an hour effective May 1, 2018

**TRUSTEES**

Gabe Cicconetti made a motion to close the meeting at 7:49 P.M., seconded by Hillier passed unanimously.

  
\_\_\_\_\_  
Gabe Cicconetti, Chairman

**ADJOURNMENT**

  
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Michael A. Patriarca, Fiscal Officer

**Payment Listing**

UAN v2018.2

4/4/2018 to 4/24/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
715-2018	04/04/2018	04/04/2018	CH	TIME WARNER CABLE	\$69.37	O
718-2018	04/09/2018	04/09/2018	CH	TIME WARNER CABLE	\$129.99	O
719-2018	04/11/2018	04/11/2018	CH	TIME WARNER CABLE	\$129.98	O
815-2018	04/18/2018	04/18/2018	CH	TIME WARNER CABLE	\$1,005.80	O
816-2018	04/19/2018	04/19/2018	CH	KEY BANK	\$4,313.00	O
817-2018	04/23/2018	04/23/2018	CH	TIME WARNER CABLE	\$1,005.80	O
818-2018	04/24/2018	04/24/2018	CH	TIME WARNER CABLE	\$137.86	O
55254	04/11/2018	04/11/2018	AW	21st Century Media-Ohio	\$154.45	O
55255	04/11/2018	04/11/2018	AW	ATWELL'S POLICE & FIRE EQUIP. CO.	\$671.00	O
55256	04/11/2018	04/11/2018	AW	AQUA OHIO, INC.	\$104.37	O
55257	04/11/2018	04/11/2018	AW	AT&T	\$1,245.58	O
55258	04/11/2018	04/11/2018	AW	ATWELL'S POLICE & FIRE EQUIP. CO.	\$186.34	O
55259	04/11/2018	04/11/2018	AW	AUTOZONE, INC.	\$485.75	O
55260	04/11/2018	04/11/2018	AW	CHARDON OIL COMPANY	\$469.25	O
55261	04/11/2018	04/11/2018	AW	CLASSIC CHEVROLET	\$596.00	O
55262	04/11/2018	04/11/2018	AW	COMMUNICATIONS SERVICE	\$1,315.65	O
55263	04/11/2018	04/11/2018	AW	COSE/MEDICAL MUTUAL OF OHIO	\$47,041.95	O
55264	04/11/2018	04/11/2018	AW	DANIELLE THOMPSON	\$225.00	O
55265	04/11/2018	04/11/2018	AW	DOMINION EAST OHIO	\$1,777.04	O
55266	04/11/2018	04/11/2018	AW	GAZETTE NEWSPAPERS	\$26.98	O
55267	04/11/2018	04/11/2018	AW	HALLMARK EXCAVATING	\$250.00	O
55268	04/11/2018	04/11/2018	AW	AIRGAS GREAT LAKES	\$136.24	O
55269	04/11/2018	04/11/2018	AW	CINTAS CORPORATION	\$206.61	O
55270	04/11/2018	04/11/2018	AW	HANDY RENTS	\$81.75	O
55271	04/11/2018	04/11/2018	AW	JOUGHIN HARDWARE	\$22.15	O
55272	04/11/2018	04/11/2018	AW	LAKE BUSINESS PRODUCTS	\$65.89	O
55273	04/11/2018	04/11/2018	AW	LAKE COUNTY TELECOMMUNICATIONS DE	\$1,217.46	O
55274	04/11/2018	04/11/2018	AW	LAKE COUNTY DEPARTMENT OF UTILITIES	\$30.00	O
55275	04/11/2018	04/11/2018	AW	LAKE COUNTY PLANNING COMMISSION	\$8.48	V
55275	04/11/2018	04/11/2018	AW	LAKE COUNTY PLANNING COMMISSION	-\$8.48	V
55276	04/11/2018	04/11/2018	AW	MAJOR WASTE DISPOSAL SERVICES, INC	\$245.00	V
55276	04/11/2018	04/11/2018	AW	MAJOR WASTE DISPOSAL SERVICES, INC	-\$245.00	V
55277	04/11/2018	04/11/2018	AW	NAPA CHAGRIN VALLEY AUTO PARTS	\$63.24	V
55277	04/11/2018	04/11/2018	AW	NAPA CHAGRIN VALLEY AUTO PARTS	-\$63.24	V
55278	04/11/2018	04/11/2018	AW	NEO APWA	\$100.00	V
55278	04/11/2018	04/11/2018	AW	NEO APWA	-\$100.00	V
55279	04/11/2018	04/11/2018	AW	LAKE COUNTY PLANNING COMMISSION	\$8.48	O
55280	04/11/2018	04/11/2018	AW	MAJOR WASTE DISPOSAL SERVICES, INC	\$245.00	O
55281	04/11/2018	04/11/2018	AW	NAPA CHAGRIN VALLEY AUTO PARTS	\$63.24	O
55282	04/11/2018	04/11/2018	AW	NEO APWA	\$100.00	O
55283	04/11/2018	04/11/2018	AW	OZINGA	\$479.00	O
55284	04/11/2018	04/11/2018	AW	PROVISION IMPRESSIONS GROUP	\$1,643.90	O
55285	04/11/2018	04/11/2018	AW	ROPER LOCK BOX, LLC	\$1,963.50	O
55286	04/11/2018	04/11/2018	AW	SIEVERS CO.	\$159.95	O
55287	04/11/2018	04/11/2018	AW	SPOK, INC.	\$105.12	O
55288	04/11/2018	04/11/2018	AW	THE ILLUMINATING COMPANY	\$10,218.62	O



**Payment Listing**

4/4/2018 to 4/24/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
55289	04/11/2018	04/11/2018	AW	THE NEWS-HERALD	\$59.60	O
55290	04/11/2018	04/11/2018	AW	UNIQUE PAVING MATERIALS CORP.	\$122.85	O
55291	04/11/2018	04/11/2018	AW	ZEP MANUFACTURING CO.	\$306.31	O
55292	04/11/2018	04/11/2018	AW	STAPLES ADVANTAGE	\$74.84	O
55293	04/12/2018	04/12/2018	AW	AMERICAN PRIDE TREE SERVICE LLC	\$800.00	O
55294	04/12/2018	04/12/2018	AW	CINTAS CORPORATION	\$141.39	O
55295	04/12/2018	04/12/2018	AW	JOUGHIN HARDWARE	\$46.84	O
55296	04/12/2018	04/12/2018	AW	NAPA CHAGRIN VALLEY AUTO PARTS	\$10.33	O
55297	04/13/2018	04/13/2018	AW	CITY OF PAINESVILLE (UTILITIES)	\$2,477.06	V
55297	04/13/2018	04/13/2018	AW	CITY OF PAINESVILLE (UTILITIES)	-\$2,477.06	V
55298	04/13/2018	04/13/2018	AW	ALBERS AND ALBERS	\$168.75	V
55298	04/13/2018	04/13/2018	AW	ALBERS AND ALBERS	-\$168.75	V
55299	04/13/2018	04/13/2018	AW	KEY BANK	\$3,333.28	V
55299	04/13/2018	04/13/2018	AW	KEY BANK	-\$3,333.28	V
55300	04/13/2018	04/13/2018	AW	LAKE HEALTH	\$10.00	V
55300	04/13/2018	04/13/2018	AW	LAKE HEALTH	-\$10.00	V
55301	04/13/2018	04/13/2018	AW	AUTOZONE, INC.	\$79.83	V
55301	04/13/2018	04/13/2018	AW	AUTOZONE, INC.	-\$79.83	V
55302	04/13/2018	04/13/2018	SW	Skipped Warrants 55302 to 55302 Series 4	\$0.00	V
55303	04/13/2018	04/13/2018	AW	CITY OF PAINESVILLE (UTILITIES)	\$2,477.06	O
55304	04/13/2018	04/13/2018	AW	ALBERS AND ALBERS	\$168.75	O
55305	04/13/2018	04/13/2018	AW	KEY BANK	\$3,333.28	O
55306	04/13/2018	04/13/2018	AW	LAKE HEALTH	\$10.00	O
55307	04/13/2018	04/13/2018	AW	AUTOZONE, INC.	\$79.83	O
55308	04/13/2018	04/13/2018	AW	HUNTINGTON NATIONAL BANK	\$5,487.79	O
55309	04/16/2018	04/16/2018	AW	ECLIPSE CO.	\$7,324.00	O
55310	04/16/2018	04/16/2018	AW	HANDY RENTS	\$485.90	O
55311	04/18/2018	04/18/2018	AW	BEST TRUCK EQUIPMENT, INC.	\$239.99	O
55312	04/18/2018	04/18/2018	AW	CARGILL, INCORPORATED	\$535.67	O
55313	04/18/2018	04/18/2018	AW	COMPANY WRENCH	\$965.90	O
55314	04/18/2018	04/18/2018	AW	EUCLID HYDRAULICS, INC.	\$1,537.00	O
55315	04/18/2018	04/18/2018	AW	HALLMARK EXCAVATING	\$275.00	O
55316	04/18/2018	04/18/2018	AW	HANDY RENTS	\$19.95	O
55317	04/18/2018	04/18/2018	AW	LAKE COUNTY TOWNSHIP ASSOCIATION	\$312.00	O
55318	04/18/2018	04/18/2018	AW	SAMSEL SUPPLY CO.	\$269.57	O
55319	04/18/2018	04/18/2018	AW	THE ILLUMINATING COMPANY	\$1,695.08	O
55320	04/18/2018	04/18/2018	AW	VERIZON WIRELESS	\$363.36	O
55321	04/19/2018	04/19/2018	AW	CINTAS CORPORATION	\$141.39	O
55322	04/19/2018	04/19/2018	AW	NAPA CHAGRIN VALLEY AUTO PARTS	\$381.89	O
55323	04/23/2018	04/23/2018	AW	HUMANADENTAL INS. CO.	\$3,756.23	O
55324	04/23/2018	04/23/2018	AW	LAKE HEALTH	\$140.00	O
55325	04/23/2018	04/23/2018	AW	MASTERMIND SYSTEMS, INC.	\$190.00	O
55326	04/23/2018	04/23/2018	AW	MRLM LANDSCAPE MATERIALS	\$192.80	O
55327	04/23/2018	04/23/2018	AW	MURPHY TRACTOR & EQUIPMENT CO.	\$378.16	O
55328	04/23/2018	04/23/2018	AW	THE ILLUMINATING COMPANY	\$797.47	O
55329	04/23/2018	04/23/2018	AW	THE NEWS-HERALD	\$47.40	O

**Payment Listing**

UAN v2018.2

4/4/2018 to 4/24/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
55330	04/24/2018	04/24/2018	AW	AIRGAS GREAT LAKES	\$37.04	O
55331	04/24/2018	04/24/2018	AW	DOMINION EAST OHIO	\$618.97	O
55332	04/24/2018	04/24/2018	AW	LBP LEASING INC.	\$129.00	O
55333	04/24/2018	04/24/2018	AW	MARLIN BUSINESS BANK	\$128.00	O
55334	04/24/2018	04/24/2018	AW	HARLEY DELEON	\$72.36	O
55335	04/24/2018	04/24/2018	AW	RICHARD L. CONSTANTINE	\$99.19	O
Total Payments:					\$112,340.26	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$112,340.26	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.