

RESOLUTIONS ADOPTED

March 6, 2018

2018-30 RESOLUTION APPROVING A THREE YEAR CONTRACT WITH THE LAKE COUNTY SHERIFF'S OFFICE FOR POLICE PROTECTION IN PAINESVILLE TOWNSHIP

2018-31 RESOLUTION TO ADOPT PERMANENT APPROPRIATIONS FOR THE 2018 FISCAL YEAR

2018-32 RESOLUTION TO AUTHORIZE REPAYMENT OF ADVANCE OF FUNDS FROM THE FIRE FUND TO THE GENERAL FUND

2018-33 RESOLUTION TO DECLARE THE MONTH OF APRIL TO BE CHILD ABUSE PREVENTION MONTH

2018-34 RESOLUTION CREATING A HOMETOWN HEROES BANNER PROGRAM IN TO HONOR MILITARY VETERANS WHO LIVE, OR HAVE LIVED, IN PAINESVILLE TOWNSHIP

2018-35 RESOLUTION AUTHORIZING PAINESVILLE TOWNSHIP TO ENTER INTO AN AGREEMENT WITH CLASSIC BUICK GMC TO LEASE A 2018 GMC TERRAIN FOR \$299.00 PER MONTH FOR A PERIOD OF THIRTY SIX (36) MONTHS

2018-36 RESOLUTION ASKING THE LAKE COUNTY BOARD OF COMMISSIONERS TO APPROVE THE \$5.00 PERMISSIVE MOTOR VEHICLE FEE AS AUTHORIZED BY THE OHIO REVISED CODE

2018-37 RESOLUTION TO APPOINT KEN FITZSIMMONS AS A SECOND ALTERNATE TO THE BOARD OF ZONING APPEALS, EFFECTIVE IMMEDIATELY

MINUTES

The Board of Painesville Township Trustees met for a regular meeting at 11:00 A.M. on Tuesday, March 6, 2018 at 55 Nye Road. The meeting was called to order at 11:06 A.M. by Chairman Cicconetti. Present: Trustees Gabe Cicconetti, Chuck Hillier, Josh Pennock, Fiscal Officer Michael Patriarca, Administrator Michael Manary, Legal Advisor Matt Lallo

Various topics, agenda items and departmental matters were brought before the board including the approval of minutes from the previous meeting February 20, 2018.

SUMMARY OF WORK SESSION:

Administrator Manary summarized the work session noting the following:

- The Service Director discussed costs for future road paving projects that we are considering
- The Service Director reported on truck repairs in the Service Department
- The Service Director reported on maintenance projects that are going on throughout the Township
- The Service Director reviewed the Service Department Budget with the Trustees
- The Fire Chief discussed leasing a vehicle to replace one that has died on us
- The Fire Chief explained some new hand held dangerous gas meters that the Fire Department purchased with a grant
- The Zoning Inspector discussed appointing an alternate to the Board Of Zoning Appeals
- The Fiscal Officer discussed the appropriations for this year that will be passed today
- We discussed renewing the three year contract with the Sheriff's Office for Police Protection
- We discussed the Hometown Heroes Banner Program that we are going to implement starting today
- We discussed our summer meeting schedule
- We discussed odors coming from the Lake County Landfill

OLD BUSINESS: None

NEW BUSINESS: Resident John Muzik of 45 Coventry Drive asked if the contract with the Sheriff's Office is the same and what it entitles. He also asked if we will be passing resolution asking the Lake County Board of Commissioners to approve the \$5.00 Permissive Motor Vehicle Fee as authorized by the Ohio Revised Code

LAKE COUNTY SHERIFF'S OFFICE REPORT: Chief Frank Leonbruno gave an update on activity in the Township

DEPARTMENT REPORTS:

- **SERVICE DEPARTMENT:** Reported last Thursday when we had the snow storm, it was a bit of a challenge for the Service Department; they had trees down, flooding, and a power outage at the

Service Garage because the backup Generator did not work. If weather permits starting Wednesday the 7th two guys will be going to Columbus each day for the BWC Safety Congress show. The Service Department has been doing pot holes as needed.

- FIRE DEPARTMENT: Reported that on March 31st from 9:00-11:00 at Station # 3 they are going to have Stop the Bleed Program. The Fire Department will also be doing hands only CPR at Town hall from 10:00-2:00 on April 11th. Both classes are free.
- ZONING DEPARTMENT: Nothing to report
- LEGAL ADVISOR: Nothing to report
- ADMINISTRATOR: Reported that it is time to renew our three year contract with the Sheriff's Office

FISCAL OFFICER: Request resolution to adopt permanent appropriations for the 2018 fiscal year

| | |
|--------------------------------------|------------------|
| General fund | 1,078,231 |
| Motor Vehicle license Tax | 50,000 |
| Gasoline Tax | 300,000 |
| Road and Bridge Fund | 1,225,635 |
| Police | 731,964 |
| Fire District | 4,500,000 |
| Permissive motor vehicle license tax | 200,000 |
| Lighting assessment | 90,000 |
| Safeteau-Lu Grant | 167,540 |
| OPWC Grant | 300,000 |
| Total of all funds | 8,643,370 |

Request resolution to authorize repayment of advance of funds from the Fire Fund to the General Fund in the amount of \$500,000.00

BILLS PAID

Various bills, payroll and related disbursements were presented, examined and approved for payment.

RESOLUTIONS ADOPTED

2018-30 RESOLUTION APPROVING A THREE YEAR CONTRACT WITH THE LAKE COUNTY SHERIFF'S OFFICE FOR POLICE PROTECTION IN PAINESVILLE TOWNSHIP

(Text of this resolution separately printed as if fully included herein as Exhibit B)

2018-31 RESOLUTION TO ADOPT PERMANENT APPROPRIATIONS FOR THE 2018 FISCAL YEAR

RESOLVED, We the Painesville Township Board of Trustees, hereby adopt that the following sums be set aside and permanently be appropriated during the fiscal year January 1 through December 31, 2018

| | |
|--------------------------------------|------------------|
| General fund | 1,078,231 |
| Motor Vehicle license Tax | 50,000 |
| Gasoline Tax | 300,000 |
| Road and Bridge Fund | 1,225,635 |
| Police | 731,964 |
| Fire District | 4,500,000 |
| Permissive motor vehicle license tax | 200,000 |
| Lighting assessment | 90,000 |
| Safeteau-Lu Grant | 167,540 |
| OPWC Grant | 300,000 |
| Total of all funds | 8,643,370 |

2018-32 RESOLUTION TO AUTHORIZE REPAYMENT OF ADVANCE OF FUNDS FROM THE FIRE FUND TO THE GENERAL FUND IN THE AMOUNT OF \$500,000.00

BE IT RESOLVED, We the Painesville Township Board of Trustees authorize repayment of advance of funds from the Fire Fund to the General Fund in the amount of \$500,000.00

2018-33 RESOLUTION TO DECLARE THE MONTH OF APRIL TO BE CHILD ABUSE PREVENTION MONTH

BE IT RESOLVED, We the Painesville Township Board of Trustees declare the month of April to be Child Abuse Prevention Month

2018-34 RESOLUTION CREATING A HOMETOWN HEROES BANNER PROGRAM IN TO HONOR MILITARY VETERANS WHO LIVE, OR HAVE LIVED, IN PAINESVILLE TOWNSHIP

BE IT RESOLVED, We the Painesville Township Board of Trustees create a Hometown Heroes Banner Program in to Honor Military Veterans who live, or have lived, in Painesville Township

2018-35 RESOLUTION AUTHORIZING PAINESVILLE TOWNSHIP TO ENTER INTO AN AGREEMENT WITH CLASSIC BUICK GMC TO LEASE A 2018 GMC TERRAIN FOR \$299.00 PER MONTH FOR A PERIOD OF THIRTY SIX (36) MONTHS

Whereas, Painesville Township is in need of a vehicle for the Painesville Township Fire Department; and

Whereas, the Painesville Township Board of Trustees wishes to enter into an agreement with Classic Buick GMC to lease a 2018 GMC Terrain; and

Whereas, the terms of this lease are for 36 months and 10,000 miles per year; and

Whereas, the monthly lease payment is \$299.00 per month for a period of thirty six (36) months; and

Whereas, the name of the leasing agent is Classic Chevrolet and Keybank; and

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Painesville Township Board of Trustees hereby authorizes the Township to enter into a lease agreement for the 2018 GMC Terrain

2018-36 RESOLUTION ASKING THE LAKE COUNTY BOARD OF COMMISSIONERS TO APPROVE THE \$5.00 PERMISSIVE MOTOR VEHICLE FEE AS AUTHORIZED BY THE OHIO REVISED CODE

BE IT RESOLVED, We the Painesville Township Board of Trustees ask the Lake County Board of Commissioners to approve the \$5.00 permissive motor vehicle fee as authorized by the Ohio Revised Code

2018-37 RESOLUTION TO APPOINT KEN FITZSIMMONS AS A SECOND ALTERNATE TO THE BOARD OF ZONING APPEALS, EFFECTIVE IMMEDIATELY FOR TERM ENDING ON 12/31/18 WITH THE SALARY AMOUNT OF \$75.00 PER MEETING

BE IT RESOLVED, We the Painesville Township Board of Trustees appoint Ken Fitzsimmons as a second alternate to the Board of Zoning Appeals, effective immediately for term ending on 12/31/18 with the salary amount of \$75.00 per meeting

FISCAL OFFICER: Michael Patriarca wanted to thank the News Herald for their article on the Painesville Exchange Club Time Out Teddy Program

TRUSTEES

Gabe Cicconetti made a motion to go into Executive Session at 11:20 to discuss imminent litigation

Trustees came out of Executive Session at 11:38 A.M.

Gabe Cicconetti made a motion to close the meeting at 11:38 A.M., seconded by Hillier passed unanimously.

ADJOURNMENT


Gabe Cicconetti, Chairman


Michael A. Patriarca, Fiscal Officer

**CONTRACT FOR POLICE PROTECTION
PAINESVILLE TOWNSHIP, OHIO**

This Contract is effective the 1st day of April 2018 by and between the Sheriff of Lake County, Ohio, hereinafter referred to as "SHERIFF," 104 East Erie Street, Painesville, Ohio 44077 and the Painesville Township Board of Trustees, Lake County, Ohio hereinafter referred to as "TOWNSHIP," 55 Nye Road, Painesville, OH 44077.

WHEREAS, the TOWNSHIP is desirous of acquiring additional police protection for the unincorporated area of Painesville Township, Lake County, Ohio and its property and residents; and

WHEREAS, the SHERIFF is authorized to enter into a contract with the TOWNSHIP for the performance of police functions as set forth in R.C. 311.29 and 505.43.

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, and for valuable consideration, the parties hereto do hereby agree to the following provisions and conditions.

SECTION I: SCOPE OF SERVICES TO BE PROVIDED

The SHERIFF agrees to provide police protection to the TOWNSHIP by assigning exclusively to the jurisdiction of the TOWNSHIP deputy sheriffs to preserve and maintain the peace, protect residents and property and to perform other police function within said TOWNSHIP as directed by the SHERIFF. The SHERIFF shall assign the deputy sheriff a patrol car, all necessary training and equipment, and the use of the regular facilities of the Sheriff's Office.

Police protection provided to the TOWNSHIP under this Contract shall include but not be limited to the following:

- A. Patrol the territorial limits of the TOWNSHIP;
- B. Enforce the laws of the State of Ohio and those Township Resolutions enforceable by the SHERIFF within the territorial limits of the TOWNSHIP; and
- C. Respond to and/or investigate criminal activity occurring within the territorial limits of the TOWNSHIP.

The SHERIFF may consult with the TOWNSHIP as to the specific duties of the deputy sheriff to be provided hereunder. It is mutually agreed and understood however, that the SHERIFF shall have final authority for determining the scope of and the times that the services of a deputy sheriff so assigned shall be rendered, using best practices as determined by the SHERIFF.

It is mutually understood by and between the parties that the services herein to be provided by the SHERIFF are contractual in nature and shall be separate from that present level of response and/or patrol now being rendered to the TOWNSHIP by the Sheriff's Office. The SHERIFF may be required, as a result of budgetary constraints imposed upon the Office of the Lake County Sheriff, to reduce the non-contractual level of response and/or patrol the TOWNSHIP.

The SHERIFF reserves the right temporarily to assign the deputy sheriff assigned under this contract to any emergency outside of the TOWNSHIP as the SHERIFF may from time to time require, without reimbursement to the TOWNSHIP for any time lost under the terms of this Contract.

The SHERIFF shall assume full responsibility for hiring, training, assignment, discipline, and dismissal of all personnel assigned under this Contract. Nothing in the Contract shall be intended or construed to make any personnel assigned under this Contract, employees of the TOWNSHIP.

The SHERIFF may assign command personnel to attend meetings of the board of Township Trustees as reasonably requested by the TOWNSHIP from time to time.

The SHERIFF will furnish to the TOWNSHIP such information to substantiate compliance with terms of this Contract as is reasonable requested by the TOWNSHIP during the term of this contract.

SECTION II: PAYMENT OF SERVICES

In consideration of the foregoing services to be provided by the SHERIFF to the TOWNSHIP, the TOWNSHIP agrees to reimburse the SHERIFF for the costs incurred by the SHERIFF for such policing as follows:

- | | |
|------------------------------|---------------|
| • April 2018 thru March 2019 | \$ 706,825.00 |
| • April 2019 thru March 2020 | \$ 720,962.00 |
| • April 2020 thru March 2021 | \$ 735,382.00 |

The TOWNSHIP will pay for five (5) deputy sheriffs to patrol the township (one (1) per shift per day), plus one (1) deputy sheriff to work an additional 40 hours per week whose hours of work are at the determination of the sheriff.

Payment required under this contract shall be made by the TOWNSHIP quarterly to the Lake County Treasurer and shall be credited to the Sheriff's Police Revolving Fund (R.C. 311.29 (D)). Each such payment shall be made on or before the 15th day of the first month of each quarter (e.g., the first such quarterly payment shall be due on or before April 15, 2015).

SECTION III: TERM AND TERMINATION

This Contract replaces the current contract that expires March 31, 2021. It will commence on April 1, 2018. Said Contract shall be reviewed upon the conclusion of the third year.

After completion of the first contract year, however, either party may terminate this Contract at any time providing 180 days prior written notice to the other party.

SECTION IV: MODIFICATION

Any modification to the terms of this Contract shall not be effective unless made in writing and signed and dated by the parties.

SECTION V: ENTIRE AGREEMENT

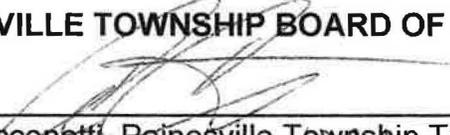
This Contract constitutes the entire agreement of the parties with regard to the provision of services by the SHERIFF to the TOWNSHIP, and any agreement, statement, representation, or promise made by any party, employee, officer, or agent of any party, which is not set forth herein shall be null and void and of no force and effect.

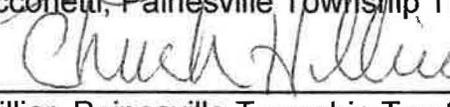
IN WITNESS WHEREOF, the parties have hereto set their hand on the dates indicated below:

LAKE COUNTY SHERIFF

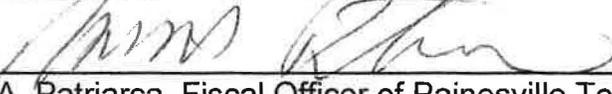
By:  Date: 02-20-18
Daniel A. Dunlap, Sheriff

PAINESVILLE TOWNSHIP BOARD OF TRUSTEES

By:  Date: 3/06/2018
Gabe Cicconetti, Painesville Township Trustee

By:  Date: 3/06/18
Chuck Hillier, Painesville Township Trustee

By:  Date: 03/06/2018
Josh Pennock, Painesville Township Trustee

By:  Date: 3-6-18
Michael A. Patriarca, Fiscal Officer of Painesville Township

Payment Listing

2/21/2018 to 3/6/2018

| Payment Advice # | Post Date | Transaction Date | Type | Vendor / Payee | Amount | Status |
|------------------|------------|------------------|------|-------------------------------------|------------|--------|
| 426-2018 | 02/21/2018 | 02/21/2018 | CH | TIME WARNER CABLE | \$137.86 | C |
| 427-2018 | 02/28/2018 | 03/01/2018 | CH | JP MORGAN CHASE BANK | \$44.95 | V |
| 427-2018 | 02/28/2018 | 03/01/2018 | CH | JP MORGAN CHASE BANK | -\$44.95 | V |
| 55103 | 02/26/2018 | 02/26/2018 | AW | AIRGAS GREAT LAKES | \$267.36 | O |
| 55104 | 02/26/2018 | 02/26/2018 | AW | ALVORD'S YARD & GARDEN | \$90.46 | O |
| 55105 | 02/26/2018 | 02/26/2018 | AW | BEST TRUCK EQUIPMENT, INC. | \$70.00 | O |
| 55106 | 02/26/2018 | 02/26/2018 | AW | CARGILL, INCORPORATED | \$3,857.83 | O |
| 55107 | 02/26/2018 | 02/26/2018 | AW | CINTAS CORPORATION | \$144.39 | O |
| 55108 | 02/26/2018 | 02/26/2018 | AW | CONVOY TIRE AND SERVICE, INC. | \$172.00 | O |
| 55109 | 02/26/2018 | 02/26/2018 | AW | COUNTRYSIDE TRUCK SERVICE, INC. | \$2,980.85 | O |
| 55110 | 02/26/2018 | 02/26/2018 | AW | DANIELLE THOMPSON | \$75.00 | O |
| 55111 | 02/26/2018 | 02/26/2018 | AW | DOMINION EAST OHIO | \$1,415.55 | O |
| 55112 | 02/26/2018 | 02/26/2018 | AW | HANDY RENTS | \$155.94 | O |
| 55113 | 02/26/2018 | 02/26/2018 | AW | HUMANADENTAL INS. CO. | \$3,876.23 | O |
| 55114 | 02/26/2018 | 02/26/2018 | AW | HZW ENVIRONMENTAL CONSULTANTS, LL | \$516.25 | O |
| 55115 | 02/26/2018 | 02/26/2018 | AW | JOUGHIN HARDWARE | \$16.45 | O |
| 55116 | 02/26/2018 | 02/26/2018 | AW | MAJOR WASTE DISPOSAL SERVICES, INC | \$230.00 | O |
| 55117 | 02/26/2018 | 02/26/2018 | AW | MARLIN BUSINESS BANK | \$128.00 | O |
| 55118 | 02/26/2018 | 02/26/2018 | AW | MCMASTER-CARR | \$66.74 | O |
| 55119 | 02/26/2018 | 02/26/2018 | AW | MOMENTS BY MICHAEL PHOTOGRAPHY | \$50.00 | O |
| 55120 | 02/26/2018 | 02/26/2018 | AW | NAPA CHAGRIN VALLEY AUTO PARTS | \$41.06 | O |
| 55121 | 02/26/2018 | 02/26/2018 | AW | MICHAEL A. PATRIARCA | \$183.12 | O |
| 55122 | 02/26/2018 | 02/26/2018 | AW | STAPLES ADVANTAGE | \$421.48 | O |
| 55123 | 02/26/2018 | 02/26/2018 | AW | THE ILLUMINATING COMPANY | \$2,669.50 | O |
| 55124 | 02/26/2018 | 02/26/2018 | AW | THE NEWS-HERALD | \$47.40 | O |
| 55125 | 02/26/2018 | 02/26/2018 | AW | UNIQUE PAVING MATERIALS CORP. | \$259.33 | O |
| 55126 | 02/26/2018 | 02/26/2018 | AW | VERIZON WIRELESS | \$509.26 | O |
| 55127 | 02/26/2018 | 02/26/2018 | AW | VISION SERVICE PLAN (OH) | \$906.01 | O |
| 55128 | 02/26/2018 | 02/26/2018 | AW | LAKE BUSINESS PRODUCTS | \$65.89 | O |
| 55129 | 02/26/2018 | 02/26/2018 | AW | AQUA OHIO, INC. | \$107.70 | O |
| 55130 | 02/26/2018 | 02/26/2018 | AW | AT&T | \$276.95 | O |
| 55131 | 02/27/2018 | 02/27/2018 | AW | CARGILL, INCORPORATED | \$9,355.58 | O |
| 55132 | 02/27/2018 | 02/27/2018 | AW | LAKE COUNTY SAFETY COUNCIL | \$40.00 | O |
| 55133 | 03/02/2018 | 03/02/2018 | AW | CARGILL, INCORPORATED | \$3,225.24 | O |
| 55134 | 03/02/2018 | 03/02/2018 | AW | CINTAS CORPORATION | \$144.39 | O |
| 55135 | 03/02/2018 | 03/02/2018 | AW | COMMUNICATIONS SERVICE | \$121.00 | O |
| 55136 | 03/02/2018 | 03/02/2018 | AW | CMH SOLUTIONS LLC | \$725.00 | O |
| 55137 | 03/02/2018 | 03/02/2018 | AW | COUNTRYSIDE TRUCK SERVICE, INC. | \$1,444.50 | O |
| 55138 | 03/02/2018 | 03/02/2018 | AW | DOMINION EAST OHIO | \$1,833.52 | O |
| 55139 | 03/02/2018 | 03/02/2018 | AW | HANDY RENTS | \$104.25 | O |
| 55140 | 03/02/2018 | 03/02/2018 | AW | HERDA'S TRUCK REPAIR, INC. | \$437.54 | O |
| 55141 | 03/02/2018 | 03/02/2018 | AW | JAYDEE ENTERPRISES INC. | \$48.00 | O |
| 55142 | 03/02/2018 | 03/02/2018 | AW | JOUGHIN HARDWARE | \$15.21 | O |
| 55143 | 03/02/2018 | 03/02/2018 | AW | LAKE COUNTY DEPARTMENT OF UTILITIES | \$5.00 | O |
| 55144 | 03/02/2018 | 03/02/2018 | AW | LAKE HEALTH | \$105.00 | O |
| 55145 | 03/02/2018 | 03/02/2018 | AW | MICHAEL MANARY | \$120.45 | O |

Payment Listing

2/21/2018 to 3/6/2018

| Payment Advice # | Post Date | Transaction Date | Type | Vendor / Payee | Amount | Status |
|---------------------------------|------------|------------------|------|--|---------------------------|--------|
| 55146 | 03/02/2018 | 03/02/2018 | AW | MELZER'S FUEL SERVICE | \$4,576.86 | O |
| 55147 | 03/02/2018 | 03/02/2018 | AW | NAPA CHAGRIN VALLEY AUTO PARTS | \$29.69 | O |
| 55148 | 03/02/2018 | 03/02/2018 | AW | SUTPHEN CORPORATION | \$128.52 | O |
| 55149 | 03/02/2018 | 03/02/2018 | AW | THE ILLUMINATING COMPANY | \$31.81 | O |
| 55150 | 03/02/2018 | 03/02/2018 | SW | Skipped Warrants 55150 to 55150 Series 4 | \$0.00 | V |
| 55151 | 03/02/2018 | 03/02/2018 | AW | KYLE FRIEBERTSHAUSER | \$100.00 | O |
| 55152 | 03/02/2018 | 03/02/2018 | AW | FASTENAL | \$22.38 | O |
| 55153 | 03/02/2018 | 03/02/2018 | AW | LAKE COUNTY DEPARTMENT OF UTILITIES | \$424.35 | O |
| 55154 | 03/02/2018 | 03/02/2018 | AW | LBP LEASING INC. | \$129.00 | O |
| 55155 | 03/02/2018 | 03/02/2018 | AW | KYLE SKINNER | \$67.32 | O |
| 55156 | 03/05/2018 | 03/05/2018 | AW | DANIELLE THOMPSON | \$75.00 | O |
| 55157 | 03/05/2018 | 03/05/2018 | AW | SHANE VACHET | \$148.73 | O |
| Total Payments: | | | | | <u>\$43,196.95</u> | |
| Total Conversion Vouchers: | | | | | <u>\$0.00</u> | |
| Total Less Conversion Vouchers: | | | | | <u><u>\$43,196.95</u></u> | |

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.