

RESOLUTIONS ADOPTED
February 20, 2018

2018-18 RESOLUTION TO WAIVE ZONING APPLICATION FEES FOR NON-PROFIT ORGANIZATIONS AND COMMUNITY SERVICES AT THE DISCRETION OF THE BOARD OF TRUSTEES

2018-19 RESOLUTION AWARDDING THE 2018 PAINESVILLE TOWNSHIP ASPHALT RESURFACING PROJECT TO KARVO COMPANIES, INC., IN THE AMOUNT OF \$148,592.00

2018-20 RESOLUTION AWARDDING THE 2018 PAINESVILLE TOWNSHIP CONCRETE ROAD REPAIRS PROJECT TO TRI MOR CORP., IN THE AMOUNT OF \$615,647.00

2018-21 RESOLUTION APPROVING PAYMENT TO CHARLES E. HARRIS & ASSOCIATES, INC. FOR THE 2016-2017 AUDIT IN THE AMOUNT OF \$3,960.00

2018-22 RESOLUTION AUTHORIZING THE TOWNSHIP TO RENEW THE PROPERTY AND CASUALTY INSURANCE POLICY WITH THE OHIO TOWNSHIP ASSOCIATION RISK MANAGEMENT AUTHORITY, IN THE AMOUNT OF \$49,243.00

2018-23 RESOLUTION TO SET THE SALARY FOR FIRE CHIEF FRANK HUFFMAN TO \$44.72 PER HOUR EFFECTIVE NEXT PAY PERIOD

2018-24 RESOLUTION TO SET THE SALARY FOR THE ADMINISTRATOR MIKE MANARY TO \$38.46 PER HOUR EFFECTIVE NEXT PAY PERIOD

2018-25 RESOLUTION TO SET THE SALARY FOR WILLIAM THOMPSON OUR SERVICE DEPARTMENT SUPERVISOR AN HOURLY RATE OF \$26.44

2018-26 RESOLUTION SETTING THE OFFICE MANAGER KAREN MURO'S HOURLY RATE TO \$21.63

2018-27 RESOLUTION SETTING MATTHEW LALLO OUR LEGAL ADVISOR'S BASE SALARY TO \$1300.00 PER MONTH. PLUS \$100.00 PER HOUR FOR ZONING COMMISSION AND BZA MEETINGS. LITIGATIONS AND SPECIAL PROJECTS MAY BE BILLED AT AN HOURLY RATE AT THE DISCRETION OF THE BOARD OF TRUSTEES

2018-28 RESOLUTION APPROVING A 2% PAY INCREASE FOR ALL OTHER NON CLASSIFIED FULL AND PART TIME EMPLOYEES OF PAINESVILLE TOWNSHIP

2018-29 RESOLUTION AUTHORIZING ADVANCE FROM THE GENERAL FUND TO THE FIRE FUND IN THE AMOUNT OF \$500,000.00 EFFECTIVE IMMEDIATELY

MINUTES

The Board of Painesville Township Trustees met for a regular meeting at 7:30 P.M. on Tuesday, February 20, 2018 at 55 Nye Road. The meeting was called to order at 7:31 P.M. by Chairman Cicconetti. Present: Trustees Gabe Cicconetti, Chuck Hillier, Josh Pennock, Fiscal Officer Michael Patriarca, Administrator Michael Manary, Legal Advisor Matt Lallo

Various topics, agenda items and departmental matters were brought before the board including the approval of minutes from the previous meeting February 6, 2018.

SUMMARY OF WORK SESSION:

Administrator Manary summarized the work session noting the following:

- The Trustees discussed the Hometown Heroes Banners Project that the Township would like to start this summer.
- The Trustees discussed the employee handbook that we are currently working on
- The Trustees discussed the property and casualty insurance renewal that will be passed tonight
- The Service Director discussed the roads that we will be paving if we are successful in applying for and receiving our next OPWC grant
- The Fire Chief discussed putting on educational classes for the public for CPR and Stop the Bleeding
- The Fire Chief discussed staffing in the department
- The Fire Chief discussed replacing old furniture at Station's One and Two
- The Fire Chief discussed replacing one of the department's chase cars
- The Fire Chief discussed the Fire Department's budget with the Trustees and reported on various grants that he has applied for
- The Zoning Inspector discussed software the Zoning Department uses
- The Zoning Inspector discussed fees for Riverside High School

- The Trustees went into Executive Discussion to discuss employee reviews

OLD BUSINESS: None

NEW BUSINESS: Resident D. Slapnik of 120 Nye Road gave a commentary in regards to the sidewalks not being plowed sufficiently

LAKE COUNTY SHERIFF'S OFFICE REPORT: No report given

DEPARTMENT REPORTS:

- SERVICE DEPARTMENT: Nothing to report
- FIRE DEPARTMENT: Reported that Grand River Fire Department is helping out since Newell Street is closed
- ZONING DEPARTMENT: Reported on the Semi-tractor trailers that are parking in the Painesville Commons parking lot and how he will work with the property owner to rectify
- LEGAL ADVISOR: Nothing to report
- ADMINISTRATOR: Nothing to report

FISCAL OFFICER: Requested resolution authorizing Advance from the General Fund to the Fire Fund in the amount of \$500,000.00 effective immediately which will be paid back once we receive the 1st half settlement from the County

BILLS PAID

Various bills, payroll and related disbursements were presented, examined and approved for payment.

RESOLUTIONS ADOPTED

2018-18 RESOLUTION TO WAIVE ZONING APPLICATION FEES FOR NON-PROFIT ORGANIZATIONS AND COMMUNITY SERVICES AT THE DISCRETION OF THE BOARD OF TRUSTEES

Whereas, the Painesville Township Board of Trustees recognizes that the historical presence and efforts of non-profit organizations have contributed in positive ways to the health, safety and general welfare of the community, and

Whereas, the Board of Trustees also recognizes that such organizations are primarily funded by donations and/or public grant funding, and

Whereas, the Board of Trustees also recognizes that many such organizations come to rely on volunteer labor to carry out the mission of the organization,

Therefore Be it Resolved, THAT zoning application fees for non-profit organizations and community services will be waived at the discretion of the Board of Trustees.

2018-19 RESOLUTION AWARDING THE 2018 PAINESVILLE TOWNSHIP ASPHALT RESURFACING PROJECT TO KARVO COMPANIES, INC., IN THE AMOUNT OF \$148,592.00

RESOLVED, we the Painesville Township Board of Trustees, hereby award the 2018 Painesville Township asphalt resurfacing project to Karvo Companies, Inc., in the amount of \$148,592.00

2018-20 RESOLUTION AWARDING THE 2018 PAINESVILLE TOWNSHIP CONCRETE ROAD REPAIRS PROJECT TO TRI MOR CORP., IN THE AMOUNT OF \$615,647.00

RESOLVED, we the Painesville Township Board of Trustees, hereby award the 2018 Painesville Township concrete road repairs project to Tri Mor Corp., in the amount of \$615,647.00

2018-21 RESOLUTION APPROVING PAYMENT TO CHARLES E. HARRIS & ASSOCIATES, INC. FOR THE 2016-2017 AUDIT IN THE AMOUNT OF \$3,960.00

RESOLVED, we the Painesville Township Board of Trustees approve payment to Charles E. Harris & Associates, Inc. for the 2016-2017 audit in the amount of \$3,960.00

2018-22 RESOLUTION AUTHORIZING THE TOWNSHIP TO RENEW THE PROPERTY AND CASUALTY INSURANCE POLICY WITH THE OHIO TOWNSHIP ASSOCIATION RISK MANAGEMENT AUTHORITY, IN THE AMOUNT OF \$49,243.00

RESOLVED, we the Painesville Township Board of Trustees authorize the Township to renew the property and casualty insurance policy with the Ohio Township Association Risk Management Authority, in the amount of \$49,243.00

2018-23 RESOLUTION TO SET THE SALARY FOR FIRE CHIEF FRANK HUFFMAN TO \$44.72 PER HOUR EFFECTIVE NEXT PAY PERIOD

RESOLVED, we the Painesville Township Board of Trustees set the salary for Fire Chief Frank Huffman to \$44.72 per hour effective next pay period

2018-24 RESOLUTION TO SET THE SALARY FOR THE ADMINISTRATOR MIKE MANARY TO \$38.46 PER HOUR EFFECTIVE NEXT PAY PERIOD

RESOLVED, we the Painesville Township Board of Trustees set the salary for the Administrator Mike Manary to \$38.46 per hour effective next pay period

2018-25 RESOLUTION TO SET THE SALARY FOR WILLIAM THOMPSON OUR SERVICE DEPARTMENT SUPERVISOR AN HOURLY RATE OF \$26.44

RESOLVED, we the Painesville Township Board of Trustees set the salary for William Thompson our Service Department supervisor an hourly rate of \$26.44

2018-26 RESOLUTION SETTING THE OFFICE MANAGER KAREN MURO'S SALARY RATE TO \$21.63

RESOLVED, we the Painesville Township Board of Trustees set our Office Manager Karen Muro's salary rate to \$21.63

2018-27 RESOLUTION SETTING MATTHEW LALLO OUR LEGAL ADVISOR'S BASE SALARY TO \$1300.00 PER MONTH PLUS \$100.00 PER HOUR FOR ZONING COMMISSION AND BZA MEETINGS. LITIGATIONS AND SPECIAL PROJECTS MAY BE BILLED AT AN HOURLY RATE AT THE DISCRETION OF THE BOARD OF TRUSTEES

Whereas, The Painesville Township Board of Trustees set Matthew Lallo our Legal Advisor's base salary to \$1300.00 per month

Whereas, The Painesville Township Board of Trustees set his hourly salary for Zoning Commission and BZA Meetings to \$100.00 per hour

Whereas, The Painesville Township Board of Trustees have full discretion of the amount billed per hour for Litigations and Special Projects

Therefore Be it Resolved, that the Painesville Township Board of Trustees set Matthew Lallo's pay effective next pay period

2018-28 RESOLUTION APPROVING A 2% PAY INCREASE FOR ALL OTHER NON CLASSIFIED FULL AND PART TIME EMPLOYEES OF PAINESVILLE TOWNSHIP

RESOLVED, we the Painesville Township Board of Trustees approve a 2% increase for all other non-classified full and part time employees of Painesville Township

2018-29 RESOLUTION AUTHORIZING ADVANCE FROM THE GENERAL FUND TO THE FIRE FUND IN THE AMOUNT OF \$500,000.00 EFFECTIVE IMMEDIATELY

RESOLVED, we the Painesville Township Board of Trustees authorize the advance from the General Fund to the Fire Fund in the amount of \$500,000.00 effective immediately

TRUSTEES

Gabe Cicconetti made a motion to go into Executive Session at 7:53 to discuss imminent litigation

Trustees came out of Executive Session at 9:07

Gabe Cicconetti made a motion to close the meeting at 9:07 P.M., seconded by Hillier passed unanimously.

ADJOURNMENT



Gabe Cicconetti, Chairman



Michael A. Patriarca, Fiscal Officer

Payment Listing

2/7/2018 to 2/20/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
325-2018	02/09/2018	02/07/2018	CH	PUBLIC EMPLOYEES RETIREMENT SYSTE	\$20,590.57	O
327-2018	02/12/2018	02/12/2018	CH	TIME WARNER CABLE	\$129.99	O
328-2018	02/13/2018	02/13/2018	CH	TIME WARNER CABLE	\$129.98	O
329-2018	02/15/2018	02/16/2018	CH	JP MORGAN CHASE BANK	\$44.95	O
54903	01/02/2018	12/19/2017	AW	KEY BANK	\$78,000.00 *	C
54903	02/19/2018	02/19/2018	NEG ADJ	KEY BANK	-\$8,500.00	O
54903	02/19/2018	02/19/2018	NEG ADJ	KEY BANK	-\$69,500.00	O
54903	02/19/2018	02/19/2018	POS ADJ	KEY BANK	\$78,000.00	O
55047	02/12/2018	02/12/2018	SW	Skipped Warrants 55047 to 55047 Series 4	\$0.00	V
55048	02/12/2018	02/12/2018	AW	ACTION DOOR	\$732.18	O
55049	02/12/2018	02/12/2018	AW	AIRGAS GREAT LAKES	\$156.19	O
55050	02/12/2018	02/12/2018	AW	AT&T	\$1,243.52	O
55051	02/12/2018	02/12/2018	AW	AUTOZONE, INC.	\$200.82	O
55052	02/12/2018	02/12/2018	AW	CARGILL, INCORPORATED	\$4,498.69	O
55053	02/12/2018	02/12/2018	AW	CHARDON OIL COMPANY	\$595.76	O
55054	02/12/2018	02/12/2018	AW	CINTAS CORPORATION	\$189.22	O
55055	02/12/2018	02/12/2018	AW	COSE/MEDICAL MUTUAL OF OHIO	\$47,041.95	O
55056	02/12/2018	02/12/2018	AW	DANIELLE THOMPSON	\$150.00	O
55057	02/12/2018	02/12/2018	AW	EUCLID HYDRAULICS, INC.	\$160.00	O
55058	02/12/2018	02/12/2018	AW	FASTENAL	\$65.49	O
55059	02/12/2018	02/12/2018	AW	GAZETTE NEWSPAPERS	\$385.70	O
55060	02/12/2018	02/12/2018	AW	HERDA'S TRUCK REPAIR, INC.	\$1,400.02	O
55061	02/12/2018	02/12/2018	AW	JOSHUA T. PENNOCK	\$403.65	O
55062	02/12/2018	02/12/2018	AW	JOUGHIN HARDWARE	\$5.40	O
55063	02/12/2018	02/12/2018	AW	KWIK KLEEN	\$53.50	O
55064	02/12/2018	02/12/2018	AW	LAKE COUNTY TREASURER	\$172,396.25	O
55065	02/12/2018	02/12/2018	AW	LAKE HEALTH	\$70.00	O
55066	02/12/2018	02/12/2018	AW	MELZER'S FUEL SERVICE	\$2,449.19	O
55067	02/12/2018	02/12/2018	AW	MENTOR LUMBER	\$32.20	O
55068	02/12/2018	02/12/2018	AW	MICHAEL A. PATRIARCA	\$218.35	O
55069	02/12/2018	02/12/2018	AW	OHIO UTILITIES PROTECTION SERVICE	\$394.69	O
55070	02/12/2018	02/12/2018	AW	CORRELATED PRODUCTS, INC./ROAD SOI	\$1,545.50	O
55071	02/12/2018	02/12/2018	AW	SAMSEL SUPPLY CO.	\$85.98	O
55072	02/12/2018	02/12/2018	AW	SIEVERS CO.	\$159.95	O
55073	02/12/2018	02/12/2018	AW	SPOK, INC.	\$105.27	O
55074	02/12/2018	02/12/2018	AW	STAPLES ADVANTAGE	\$486.28	O
55075	02/12/2018	02/12/2018	AW	STATE CHEMICAL SOLUTIONS	\$116.00	O
55076	02/12/2018	02/12/2018	AW	SUTPHEN CORPORATION	\$86.85	O
55077	02/12/2018	02/12/2018	AW	THE ILLUMINATING COMPANY	\$10,213.11	O
55078	02/12/2018	02/12/2018	AW	WARREN FIRE EQUIPMENT, INC.	\$52.16	O
55079	02/12/2018	02/12/2018	AW	FP MAILING SOLUTIONS	\$89.88	O
55080	02/12/2018	02/12/2018	AW	THE NEWS-HERALD	\$28.00	O
55081	02/13/2018	02/13/2018	AW	CARGILL, INCORPORATED	\$2,344.78	O
55082	02/13/2018	02/13/2018	AW	CLASSIC FORD	\$51.11	O
55083	02/13/2018	02/13/2018	AW	MCMASTER-CARR	\$66.68	O
55084	02/13/2018	02/13/2018	AW	NAPA CHAGRIN VALLEY AUTO PARTS	\$162.89	O

Payment Listing

2/7/2018 to 2/20/2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
55085	02/14/2018	02/14/2018	AW	HUNTINGTON NATIONAL BANK	\$3,818.76	O
55086	02/14/2018	02/14/2018	AW	BEST TRUCK EQUIPMENT, INC.	\$305.00	O
55087	02/14/2018	02/14/2018	AW	CITY OF PAINESVILLE	\$2,477.06	O
55088	02/14/2018	02/14/2018	AW	CORRELATED PRODUCTS, INC./ROAD SOI	\$168.87	O
55089	02/14/2018	02/14/2018	AW	JOUGHIN HARDWARE	\$5.89	O
55090	02/14/2018	02/14/2018	AW	NAPA CHAGRIN VALLEY AUTO PARTS	\$128.12	O
55091	02/16/2018	02/16/2018	AW	ATWELL'S POLICE & FIRE EQUIP. CO.	\$355.94	O
55092	02/16/2018	02/16/2018	AW	BOUND TREE MEDICAL, LLC	\$352.00	O
55093	02/16/2018	02/16/2018	AW	HERITAGE CRYSTAL CLEAN, LLC	\$47.75	O
55094	02/16/2018	02/16/2018	AW	UH GEAUGA MEDICAL CENTER	\$5.00	O
55095	02/16/2018	02/16/2018	AW	JOUGHIN HARDWARE	\$45.75	O
55096	02/16/2018	02/16/2018	AW	CINTAS CORPORATION	\$144.39	O
55097	02/16/2018	02/16/2018	AW	WINTER EQUIPMENT CO.	\$1,700.00	O
55098	02/16/2018	02/16/2018	AW	KEY BANK	\$2,029.45	O
55099	02/16/2018	02/16/2018	AW	COUNTRYSIDE TRUCK SERVICE, INC.	\$1,942.25	O
55100	02/16/2018	02/16/2018	AW	TREASURER, STATE OF OHIO	\$100.00	O
55101	02/19/2018	02/19/2018	AW	CHARLES E. HARRIS & ASSOCIATES, INC.	\$3,960.00	O
55102	02/19/2018	02/19/2018	AW	CLASSIC FORD OF MADISON	\$350.00	O
Total Payments:					\$287,268.93	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$287,268.93	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.