

**RESOLUTIONS ADOPTED  
JANUARY 19, 2016**

- 2016-06 RESOLUTION TO AUTHORIZE MILEAGE REIMBURSEMENT OF \$0.54 IN ACCORDANCE WITH THE INTERNAL REVENUE SERVICE EFFECTIVE JANUARY 1, 2016
- 2016-07 RESOLUTION TO AUTHORIZE CONTINUING DEPOSIT SECURITY AGREEMENT WITH CHASE BANK FOR A FIVE YEAR TERM
- 2016-08 RESOLUTION TO AUTHORIZE CONTINUING DEPOSIT SECURITY AGREEMENT WITH HUNTINGTON BANK FOR A ONE YEAR TERM
- 2016-09 RESOLUTION HONORING THE EASTERN LAKE COUNTY CHAMBER OF COMMERCE CITIZENS OF THE YEAR: JOSEPH AND MARY HADA
- 2016-10 RESOLUTION HONORING THE EASTERN LAKE COUNTY CHAMBER OF COMMERCE BUSINESS OF THE YEAR: HEARN PLUMBING & HEATING
- 2016-11 RESOLUTION HONORING THE EASTERN LAKE COUNTY CHAMBER OF COMMERCE HERITAGE AWARD WINNER: CHRIST CHILD SOCIETY OF THE WESTERN RESERVE
- 2016-12 RESOLUTION AUTHORIZING THE TOWNSHIP TO ADVERTISE FOR CONSTRUCTION BIDS FOR THE PARKING LOT RETROFIT CONSTRUCTION AT FIRE STATION NUMBER 3
- 2016-13 RESOLUTION TO HIRE TODD THOMPSON AS A FULL TIME LABORER IN THE SERVICE DEPARTMENT WITH A STARTING SALARY OF \$18.50 AN HOUR.
- 2016-14 RESOLUTION TO HIRE SHANE VACHET AS A FULL TIME LABORER IN THE SERVICE DEPARTMENT WITH A STARTING SALARY OF \$18.50 AN HOUR.

**MINUTES**

The Board of Painesville Township Trustees met for a regular meeting at 7:30 P.M. on Tuesday, January 19, 2016 at 55 Nye Road. Present: Trustees Gabe Cicconetti, Chuck Hillier, Josh Pennock, Fiscal Officer Michael A. Patriarca, Legal Adviser Werner G. Barthol and Administrator Michael Manary.

Various topics, agenda items and departmental matters were brought before the board including the approval of minutes from the previous meeting.

**SUMMARY OF WORK SESSION:**

Administrator Manary summarized the work session noting the following:

- The Service Director discussed hiring two employees to replace two employees that are leaving.
- The Service Director gave an update on the status of their budget.
- The Service Director gave an update on the 2016-2017 road paving schedule.
- The Fire Chief discussed # of calls that they received in 2014 versus 2015.
- The Fire Chief gave an update on the status of the grants they applied for.
- The Fire Chief said their new EMS Squad has been delivered.
- The Fire Chief gave an update on the status of their budget.
- The Zoning Inspector informed us that Ryan Homes would like to come and propose a development to the North Eastern Township within the next couple of months.
- We discussed the proposal from Environmental Design Group to write architectural standards for the Township.
- We discussed insurance billing and proceeds that we split with Grand River for EMS runs.
- We discussed reviewing candidates that will replace the Fire Chief when he retires.
- We discussed communicating with Business owners on Mentor Avenue about snow plowing their parking lots and not blocking the sidewalks.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**DEPARTMENT REPORTS:**

- SERVICE DEPARTMENT: John and Bill will be going to training at Concord Community Center in February for dealing with different personalities in the work place.
- FIRE DEPARTMENT: This year will be the 50<sup>th</sup> year of the Painesville Township Fire Department. Have been working with the retiring group to plan a big breakfast on February 1<sup>st</sup>.
- ZONING DEPARTMENT: None
- LEGAL ADVISOR: None
- ADMINISTRATOR: We set date for two of our events this year. Document shredding date will be on September 24<sup>th</sup> and the Annual Christmas Party will be on December 10<sup>th</sup>.
- The Township has been awarded a \$10,000.00 grant through the Lake County Planning Commission. A grant that they obtained to design healthy living standards or plans to before the Township and we will start working on that with the planning commission.
- FISCAL OFFICER: I would like to ask for a Resolution to authorize mileage reimbursement of \$0.54 in accordance with the Internal Revenue Service effective January 1, 2016. I would like to ask for a Resolution to authorize continuing deposit security agreement with Chase Bank for a five year term. I would like to ask for a Resolution to authorize continuing deposit security agreement with Huntington Bank for a one year term.

**BILLS PAID**

Various bills, payroll and related disbursements were presented, examined and approved for payment.

**RESOLUTIONS ADOPTED**

The following resolutions were introduced by motion for adoption, seconded and discussed as appropriate, then voted by roll-call ballot.

2016-06 RESOLUTION TO AUTHORIZE MILEAGE REIMBURSEMENT OF \$0.54 IN ACCORDANCE WITH THE INTERNAL REVENUE SERVICE EFFECTIVE JANUARY 1, 2016

RESOLVED, we the Painesville Township Trustees, authorize mileage reimbursement of \$0.54 in accordance with the Internal Revenue Service effective January 1, 2016

2016-07 RESOLUTION TO AUTHORIZE CONTINUING DEPOSIT SECURITY AGREEMENT WITH CHASE BANK FOR A FIVE YEAR TERM

RESOLVED, we the Painesville Township Trustees, authorize continuing deposit security agreement with Chase Bank for a five year term

2016-08 RESOLUTION TO AUTHORIZE CONTINUING DEPOSIT SECURITY AGREEMENT WITH HUNTINGTON BANK FOR A ONE YEAR TERM

RESOLVED, we the Painesville Township Trustees, authorize continuing deposit security agreement with Huntington Bank for a one year term

2016-09 RESOLUTION HONORING THE EASTERN LAKE COUNTY CHAMBER OF COMMERCE CITIZENS OF THE YEAR: JOSEPH AND MARY HADA

RESOLVED, we the Painesville Township Trustees, honor The Eastern Lake County Chamber of Commerce Citizens of the year: Joseph and Mary Hada

2016-10 RESOLUTION HONORING THE EASTERN LAKE COUNTY CHAMBER OF COMMERCE BUSINESS OF THE YEAR: HEARN PLUMBING & HEATING

RESOLVED, we the Painesville Township Trustees, honor The Eastern Lake County Chamber of Commerce business of the year: Hearn Plumbing & Heating.

2016-11 RESOLUTION HONORING THE EASTERN LAKE COUNTY CHAMBER OF COMMERCE HERITAGE AWARD WINNER: CHRIST CHILD SOCIETY OF THE WESTERN RESERVE

RESOLVED, we the Painesville Township Trustees, honor The Eastern Lake County Chamber of Commerce heritage award winner: Christ Child Society of the Western Reserve

2016-12 RESOLUTION AUTHORIZING THE TOWNSHIP TO ADVERTISE FOR CONSTRUCTION BIDS FOR THE PARKING LOT RETROFIT CONSTRUCTION AT FIRE STATION NUMBER 3

RESOLVED, we the Painesville Township Trustees, authorize the Township to advertise for construction bids for the parking lot retrofit construction at Fire Station number 3

2016-13 RESOLUTION TO HIRE TODD THOMPSON AS A FULL TIME LABORER IN THE SERVICE DEPARTMENT AT A STARTING SALARY RATE OF \$18.50 PER HOUR

RESOLVED, we the Painesville Township Trustees, agree to hire Todd Thompson as a full time laborer in the Service Department at a starting salary rate of \$18.50 per hour

2016-14 RESOLUTION TO HIRE SHANE VACHET AS A FULL TIME LABORER IN THE SERVICE DEPARTMENT AT A STARTING SALARY RATE OF \$18.50 PER HOUR

RESOLVED, we the Painesville Township Trustees, agree to hire Shane Vachet as a full time laborer in the Service Department at a starting salary rate of \$18.50 per hour

Chuck Hillier stated should we make a resolution next time for Ray Profeta's service for his wife

Josh Pennock stated for the record Todd Thompson is no relation to the Service Director.

**ADJOURNMENT**

On a motion made, seconded and carried by three votes of AYE, the Trustees duly adjourned the meeting.

  
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Chuck Hillier, Chairman

  
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Michael A. Patriarca, Fiscal Officer

**Payment Listing**

1/6/2016 to 1/19/2016

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
23-2016	01/08/2016	01/08/2016	CH	TIME WARNER CABLE	\$69.37	O
113-2016	01/14/2016	01/14/2016	CH	BUREAU OF WORKERS' COMPENSATION	\$48,126.66	O
114-2016	01/15/2016	01/14/2016	CH	TIME WARNER CABLE	\$117.99	O
115-2016	01/15/2016	01/15/2016	CH	TIME WARNER CABLE	\$117.99	O
52350	01/15/2016	01/14/2016	AW	AIRGAS GREAT LAKES	\$148.35	O
52351	01/15/2016	01/14/2016	AW	AQUA OHIO, INC.	\$92.32	O
52352	01/15/2016	01/14/2016	AW	AT&T	\$512.55	O
52353	01/15/2016	01/14/2016	AW	AUTOZONE, INC.	\$579.38	O
52354	01/15/2016	01/14/2016	AW	BACKTRACK	\$237.00	O
52355	01/15/2016	01/14/2016	AW	BOUND TREE MEDICAL, LLC	\$123.48	O
52356	01/15/2016	01/14/2016	AW	BROWN ENTERPRISE SOLUTIONS	\$129.00	O
52357	01/15/2016	01/14/2016	AW	CERIDIAN	\$24.60	O
52358	01/15/2016	01/14/2016	AW	CINTAS CORPORATION	\$249.76	O
52359	01/15/2016	01/14/2016	AW	CMH SOLUTIONS LLC	\$667.68	O
52360	01/15/2016	01/14/2016	AW	CITY OF PAINESVILLE (UTILITIES)	\$2,477.06	O
52361	01/15/2016	01/14/2016	AW	CONVOY TIRE AND SERVICE, INC.	\$794.04	O
52362	01/15/2016	01/14/2016	AW	EJ USA, INC.	\$252.78	O
52363	01/15/2016	01/14/2016	AW	FASTENAL	\$68.46	O
52364	01/15/2016	01/14/2016	AW	FIRSTMERIT BANK	\$1,713.67	O
52365	01/15/2016	01/14/2016	AW	GABE CICCONETTI	\$402.20	O
52366	01/15/2016	01/14/2016	AW	HALLMARK EXCAVATING	\$50.00	O
52367	01/15/2016	01/14/2016	AW	INDY EQUIPMENT & SUPPLY	\$353.50	O
52368	01/15/2016	01/14/2016	AW	JOUGHIN HARDWARE	\$8.06	O
52369	01/15/2016	01/14/2016	AW	KARVO PAVING COMPANY	\$68,819.62	O
52370	01/15/2016	01/14/2016	AW	LAKE BUSINESS PRODUCTS	\$44.62	O
52371	01/15/2016	01/14/2016	AW	LAKE COUNTY CENTRAL PURCHASING	\$45.45	O
52372	01/15/2016	01/14/2016	AW	LAKE COUNTY DEVELOPMENT COUNCIL	\$65.00	O
52373	01/15/2016	01/14/2016	AW	LAKE COUNTY TELECOMMUNICATIONS DE	\$1,179.42	O
52374	01/15/2016	01/14/2016	AW	LDC, INC.	\$162.00	O
52375	01/15/2016	01/14/2016	AW	LAKE TRUCK SALES & SERVICE	\$554.11	O
52376	01/15/2016	01/14/2016	AW	MAJOR TRUE VALUE HARDWARE	\$40.26	O
52377	01/15/2016	01/14/2016	AW	MELZER'S FUEL SERVICE	\$2,255.60	O
52378	01/15/2016	01/14/2016	AW	MENTOR LUMBER	\$66.25	O
52379	01/15/2016	01/14/2016	AW	NAPA CHAGRIN VALLEY AUTO PARTS	\$334.86	O
52380	01/15/2016	01/14/2016	AW	NAPA CHAGRIN VALLEY AUTO PARTS	\$44.42	O
52381	01/15/2016	01/14/2016	AW	NEOFUNDS BY NEOPOST	\$7.15	O
52382	01/15/2016	01/14/2016	AW	OTARMA	\$41.00	O
52383	01/15/2016	01/14/2016	AW	R.W. SIDLEY, INC.	\$42.55	O
52384	01/15/2016	01/14/2016	AW	RESOURCE FASTENERS LLC	\$36.38	O
52385	01/15/2016	01/14/2016	AW	SIEVERS CO.	\$419.85	O
52386	01/15/2016	01/14/2016	AW	SPOK, INC.	\$105.08	O
52387	01/15/2016	01/14/2016	AW	SPRINT	\$49.99	O
52388	01/15/2016	01/14/2016	AW	STAPLES ADVANTAGE	\$446.54	O
52389	01/15/2016	01/14/2016	AW	THE ILLUMINATING COMPANY	\$10,798.58	O
52390	01/15/2016	01/14/2016	AW	21st Century Media-Ohio	\$633.45	O
52391	01/15/2016	01/14/2016	AW	THE NEWS-HERALD	\$46.80	O

**Payment Listing**

1/6/2016 to 1/19/2016

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
52392	01/15/2016	01/14/2016	AW	TRAFFIC CONTROL PRODUCTS	\$4,965.00	O
52393	01/15/2016	01/14/2016	AW	TREASURER, STATE OF OHIO	\$20.50	O
52394	01/15/2016	01/14/2016	AW	UNIQUE PAVING MATERIALS CORP.	\$135.00	O
52395	01/15/2016	01/14/2016	AW	WITMER ASSOCIATES, INC.	\$541.91	O
52396	01/15/2016	01/14/2016	AW	ZEP MANUFACTURING CO.	\$323.99	O
52397	01/15/2016	01/14/2016	AW	ZP SYSTEMS, INC.	\$180.00	O
52398	01/15/2016	01/14/2016	AW	AIRGAS GREAT LAKES	\$332.67	O
52399	01/15/2016	01/14/2016	AW	ATWELL'S POLICE & FIRE EQUIP. CO.	\$278.42	O
52400	01/15/2016	01/14/2016	AW	BACKTRACK	\$74.70	O
52401	01/15/2016	01/14/2016	AW	CHARDON OIL COMPANY	\$505.81	O
52402	01/15/2016	01/14/2016	AW	MAJOR TRUE VALUE HARDWARE	\$11.68	O
52403	01/15/2016	01/14/2016	AW	911 FLEET & FIRE EQUIPMENT	\$167,868.00	O
52404	01/15/2016	01/15/2016	AW	CINTAS CORPORATION	\$22.47	O
52405	01/15/2016	01/15/2016	AW	CINTAS CORPORATION	\$101.91	O
52406	01/15/2016	01/15/2016	AW	DJL MATERIAL & SUPPLY, INC.	\$4,320.00	O
52407	01/15/2016	01/15/2016	AW	LAKE COUNTY DEPARTMENT OF UTILITIES	\$35.00	O
52408	01/15/2016	01/15/2016	AW	LAKE TRUCK SALES & SERVICE	\$989.57	O
52409	01/15/2016	01/15/2016	AW	THE CUTTING EDGE	\$45.40	O
52410	01/15/2016	01/15/2016	AW	THE ILLUMINATING COMPANY	\$3,083.15	O
52411	01/15/2016	01/15/2016	AW	MAJOR WASTE DISPOSAL SERVICES, INC	\$220.00	O
Total Payments:					\$327,610.06	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$327,610.06	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.