

**RESOLUTIONS ADOPTED  
DECEMBER 15, 2015**

- 2015-122 RESOLUTION APPROVING HIRING WILLIAM A. THOMPSON AS THE SERVICE DIRECTOR ON JANUARY 1, 2016, AT A SALARY OF \$50,000 ANNUALLY.
- 2015-123 RESOLUTION APPROVING AN APPLICATION TO THE FY 2016-2017 STATE OF OHIO CAPITAL BUDGET THROUGH STATE SENATOR KENNY YUKO'S OFFICE, FOR THREE BACKUP POWER GENERATORS.
- 2015-124 RESOLUTION APPROVING UPDATED ZONING FEES EFFECTIVE JANUARY 1, 2016.
- 2015-125 DESIGNATION OF YEAR 2016 HOLIDAYS
- 2015-126 RESOLUTION AWARDDING THE SAFE ROUTES TO SCHOOLS CONSTRUCTION PROJECT TO CATT'S CONSTRUCTION, INC. IN THE AMOUNT OF \$408,836.25.
- 2015-127 RESOLUTION APPROVING MOVING JANUARY 1, 2016 PAYROLL TO DECEMBER 31, 2015.
- 2015-128 RESOLUTION APPROVING AND IMPLEMENTING AN ON CALL POLICY AND PAY SCHEDULE FOR THE SERVICE DEPARTMENT FOR 2016
- 2015-129 RESOLUTION APPOINTING CHUCK HILLIER AS CHAIRMAN OF THE BOARD FOR TRUSTEES, EFFECTIVE JANUARY 1, 2016 FOR 2016
- 2015-130 RESOLUTION APPOINTING JOSH PENNOCK AS VICE CHAIRMAN OF THE BOARD FOR TRUSTEES, EFFECTIVE JANUARY 1, 2016 FOR 2016
- 2015-131 RESOLUTION APPOINTING GABE CICCONETTI AS FISCAL OFFICER PRO-TEMPORE, EFFECTIVE JANUARY 1, 2016 FOR 2016
- 2015-132 ADOPT TEMPORARY APPROPRIATIONS FOR 2016 FISCAL YEAR
- 2015-133 RESOLUTION TO ENTER INTO AN AGREEMENT WITH CENTRAL DISPATCH AND COMMUNICATION SERVICES WITH LAKE COUNTY

**MINUTES**

The Board of Painesville Township Trustees met for a regular meeting at 7.30 P.M. on Tuesday, December 15, 2015 at 55 Nye Road. Present: Trustees Gabe Cicconetti, Chuck Hillier, Josh Pennock, Fiscal Officer Michael A. Patriarca, Legal Adviser Werner G. Barthol and Administrator Michael Manary.

Various topics, agenda items and departmental matters were brought before the board including the approval of minutes from the previous meeting.

The meeting started with the swearing in of Zachary Slapak to the Painesville Township Fire Department.

**SUMMARY OF WORK SESSION:**

Administrator Manary summarized the work session noting the following:

- The Service Director gave an update in regards to the interview process for the opening of the service garage. He also gave an update regarding talking to the company that cut the phragmites at the Townships closed land fill.
- The Zoning Inspector gave an update in regards to reviewing the Zoning Fee Schedule. He also gave any update on the ongoing review of the Western Reserve Architectural.
- The Trustees set the Holiday Schedule for 2016. The Trustees reviewed the applicants for the Board of Zoning Commission.
- We accepted the property on the north east section of Painesville Township as a donation.
- We implemented an on call policy for the service department.

**OLD BUSINESS:** None

**NEW BUSINESS:** Robert Kennedy asked if he could please put his signs back up directing people to his tree farm for Christmas.

**DEPARTMENT REPORTS:**

- SERVICE DEPARTMENT: None.
- FIRE DEPARTMENT: Asked for Resolution to enter an agreement with Central Dispatch and Lake County. Would like to discuss the succession plan that he proposed. The maintenance put the truck back together and it is fixed. He said his overtime should be good.
- ZONING DEPARTMENT: None
- LEGAL ADVISOR: None
- ADMINISTRATOR: We held our 3<sup>rd</sup> annual Holiday Party December 12<sup>th</sup> and it was an arousing success and very well attended.
- FISCAL OFFICER: Asked for resolution to adopt temporary appropriations for 2016 Fiscal Year.

**BILLS PAID**

Various bills, payroll and related disbursements were presented, examined and approved for payment.

**RESOLUTIONS ADOPTED**

The following resolutions were introduced by motion for adoption, seconded and discussed as appropriate, then voted by roll-call ballot.

2015-122 RESOLUTION APPROVING HIRING WILLIAM A. THOMPSON AS THE SERVICE DIRECTOR ON JANUARY 1, 2016, AT A SALARY OF \$50,000.00 ANNUALLY.

RESOLVED, the Painesville Township Trustees approved hiring William A. Thompson as the service director on January 1, 2016 at a salary of \$50,000.00 annually.

2015-123 RESOLUTION APPROVING AN APPLICATION TO THE FY 2016-2017 STATE OF OHIO CAPITAL BUDGET THROUGH STATE SENATOR KENNY YUKO'S OFFICE, FOR THREE BACKUP POWER GENERATORS.

RESOLVED, the Painesville Township Trustees approved an application to the FY 2016-2017 State of Ohio Capital budget through state senator Kenny Yuko's office, for three backup power generators.

2015-124 RESOLUTION APPROVING UPDATED ZONING FEES EFFECTIVE JANUARY 1, 2016.

RESOLVED, the Painesville Township Trustees approved the updated zoning fees effective January 1, 2016

2015-125 DESIGNATION OF YEAR 2016 HOLIDAYS

RESOLVED, the Painesville Township Trustees have designated the following as paid holidays for 2016.

Monday January 18 <sup>th</sup>	M.L. King Day
Friday March 25 <sup>th</sup>	Good Friday
Monday May 30 <sup>th</sup>	Memorial Day
Monday July 4 <sup>th</sup>	Independence Day
Monday September 5 <sup>th</sup>	Labor Day
Monday October 10 <sup>th</sup>	Columbus Day
Friday November 11 <sup>th</sup>	Veteran's Day
Thursday November 24 <sup>th</sup>	Thanksgiving
Friday November 25 <sup>th</sup>	Friday after Thanksgiving Day
Friday December 23 <sup>rd</sup>	Christmas Eve
Monday December 26 <sup>th</sup>	Christmas Day
Friday December 30 <sup>th</sup>	New Year's Eve
Monday January 2 <sup>nd</sup>	New Year's Day

2015-126 RESOLUTION AWARDDING THE SAFE ROUTES TO SCHOOLS CONSTRUCTION PROJECT TO CATT'S CONSTRUCTION, INC. IN THE AMOUNT OF \$408,836.25

RESOLVED, the Painesville Township Trustees have awarded the Safe Routes to Schools construction project to Catt's Construction, Inc. in the amount of \$408,836.25.

2015-127 RESOLUTION APPROVING MOVING JANUARY 1, 2016 PAYROLL TO DECEMBER 31, 2015.

RESOLVED, the Painesville Township Trustees approved moving January 1, 2016 payroll to December 31, 2015.

2015-128 RESOLUTION APPROVING AND IMPLEMENTING AN ON CALL POLICY AND PAY SCHEDULE FOR THE SERVICE DEPARTMENT FOR 2016

RESOLVED, the Painesville Township Trustees approved and implemented an on call policy and pay schedule for the service department for 2016

2015-129 RESOLUTION APPOINTING CHUCK HILLIER AS CHAIRMAN OF THE BOARD FOR 2016

RESOLVED, the Painesville Township Trustees appointed Chuck Hillier as Chairman of the Board for 2016

2015-130 RESOLUTION APPOINTING JOSH PENNOCK AS VICE CHAIRMAN OF THE BOARD FOR TRUSTEES, EFFECTIVE JANUARY 1, 2016 FOR 2016.

RESOLVED, the Painesville Township Trustees appointed Josh Pennock as Vice Chairman of the Board for Trustees, effective January 1, 2016 for 2016

2015-131 RESOLUTION APPOINTING GABE CICCONETTI AS FISCAL OFFICER PRO-TEMPORE, EFFECTIVE JANUARY 1, 2016 FOR 2016

RESOLVED, the Painesville Township Trustees appointed Gabe Cicconetti as Fiscal Officer Pro-Tempore, effective January 1, 2016 for 2016

2015-132 ADOPT TEMPORARY APPROPRIATIONS FOR 2016 FISCAL YEAR

RESOLVED, we the Painesville Township Trustees, hereby adopt that the following sums will be set aside and temporarily appropriated during the fiscal year January 1 through December 31, 2016

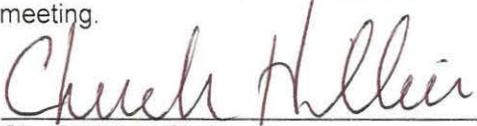
General Fund	1,066,000
Motor vehicle license tax	25,000
Gasoline tax	200,000
Road and bridge fund	1,287,850
Fire district	4,070,000
Police District	675,000
Permissive motor vehicle license tax	200,000
Lighting assessment	90,000
Safe Routes to School Grant	500,000
OPWC Grant	300,000
Safetea-lu	230,000
Total all Funds	8,643,850

2015-133 RESOLUTION TO ENTER INTO AN AGREEMENT WITH CENTRAL DISPATCH AND COMMUNICATION SERVICES WITH LAKE COUNTY

RESOLVED, we the Painesville Township Trustees, approve entering into an agreement with Central Dispatch and Communication Services with Lake County

**ADJOURNMENT**

On a motion made, seconded and carried by three votes of AYE, the Trustees duly adjourned the meeting.

  
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Chuck Hillier, Chairman

  
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Michael A. Patriarca, Fiscal Officer

## Payment Listing

12/5/2015 to 12/15/2015

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
2281-2015	12/15/2015	12/11/2015	CH	TIME WARNER CABLE	\$235.98	O
52218	11/24/2015	11/24/2015	AW	LAKE COUNTY VISITORS BUREAU, INC.	\$200.00 *	V
52218	12/11/2015	12/11/2015	AW	LAKE COUNTY VISITORS BUREAU, INC.	-\$200.00	V
52247	12/14/2015	12/10/2015	AW	ACTIVE PLUMBING SUPPLY CO.	\$14.78	O
52248	12/11/2015	12/10/2015	AW	AT&T	\$512.55	O
52249	12/14/2015	12/10/2015	AW	AUBURN CAREER CENTER	\$650.00	O
52250	12/14/2015	12/10/2015	AW	CMH SOLUTIONS LLC	\$645.00	O
52251	12/14/2015	12/10/2015	AW	CLINTON BUCHANAN	\$150.00	O
52252	12/14/2015	12/10/2015	AW	CHARDON OIL COMPANY	\$549.09	O
52253	12/14/2015	12/10/2015	AW	CONVOY TIRE AND SERVICE, INC.	\$64.00	O
52254	12/14/2015	12/10/2015	AW	LAKE HEALTH	\$281.00	O
52255	12/14/2015	12/10/2015	AW	MARK T. MYLLYKOSKI	\$135.00	O
52256	12/14/2015	12/10/2015	AW	NAPA CHAGRIN VALLEY AUTO PARTS	\$54.89	O
52257	12/14/2015	12/10/2015	AW	SPOK, INC.	\$104.92	O
52258	12/14/2015	12/10/2015	AW	SPRINT	\$85.70	O
52259	12/14/2015	12/10/2015	AW	STAPLES ADVANTAGE	\$540.76	O
52260	12/14/2015	12/10/2015	AW	SUTPHEN CORPORATION	\$6,700.19	O
52261	12/14/2015	12/10/2015	AW	UNIVERSITY HOSPITALS	\$90.00	O
52262	12/14/2015	12/10/2015	AW	WITMER ASSOCIATES, INC.	\$445.39	O
52263	12/14/2015	12/10/2015	AW	FIRSTMERIT BANK	\$5,788.22	O
52264	12/14/2015	12/10/2015	AW	LAKE COUNTY DEPARTMENT OF UTILITIES	\$416.97	O
52265	12/15/2015	12/10/2015	SW	Skipped Warrants 52265 to 52265 Series 4	\$0.00	V
52266	12/15/2015	12/10/2015	AW	THE NEWS-HERALD	\$98.80	O
52267	12/14/2015	12/10/2015	AW	AIRGAS GREAT LAKES	\$38.57	O
52268	12/14/2015	12/10/2015	AW	BEST TRUCK EQUIPMENT, INC.	\$399.99	O
52269	12/14/2015	12/10/2015	AW	CLASSIC FORD OF MADISON	\$471.92	O
52270	12/14/2015	12/10/2015	AW	CRILE ROAD HARDWARE	\$55.00	O
52271	12/14/2015	12/10/2015	AW	FASTENAL	\$12.11	O
52272	12/14/2015	12/10/2015	AW	GRAND RIVER ASPHALT CO.	\$127.26	O
52273	12/14/2015	12/10/2015	AW	JONES EQUIPMENT, INC.	\$72.00	O
52274	12/14/2015	12/10/2015	AW	JOUGHIN HARDWARE	\$64.76	O
52275	12/14/2015	12/10/2015	AW	MAJOR TRUE VALUE HARDWARE	\$247.12	O
52276	12/14/2015	12/10/2015	AW	CERIDIAN	\$24.60	O
52277	12/14/2015	12/10/2015	AW	TREASURER, STATE OF OHIO	\$1,074.00	O
52278	12/14/2015	12/10/2015	AW	GAZETTE NEWSPAPERS	\$575.00	O
52279	12/14/2015	12/10/2015	AW	HALLMARK EXCAVATING	\$275.00	O
52280	12/14/2015	12/10/2015	AW	LAKE BUSINESS PRODUCTS	\$56.52	O
52281	12/14/2015	12/10/2015	AW	NEOPOST INC	\$127.10	O
52282	12/14/2015	12/10/2015	AW	NEOFUNDS BY NEOPOST	\$500.00	O
52283	12/14/2015	12/10/2015	AW	PROVISION IMPRESSIONS GROUP	\$1,560.60	O
52284	12/14/2015	12/10/2015	AW	RIVERSIDE HIGH SCHOOL DRAMA CLUB	\$1,000.00	O
52285	12/14/2015	12/10/2015	AW	THE ILLUMINATING COMPANY	\$10,798.58	O
52286	12/14/2015	12/10/2015	AW	21st Century Media-Ohio	\$184.15	O
52287	12/15/2015	12/10/2015	AW	LAKE TRUCK SALES & SERVICE	\$314.29	O
52288	12/11/2015	12/11/2015	AW	LEW'S RELIABLE HEAT & AIR COND.	\$3,500.00	O
52289	12/15/2015	12/11/2015	AW	LAKE COUNTY VISITORS BUREAU, INC.	\$200.00	O

**Payment Listing**

12/5/2015 to 12/15/2015

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
52290	12/15/2015	12/11/2015	AW	CITY OF PAINESVILLE (UTILITIES)	\$2,477.06	O
52291	12/15/2015	12/11/2015	AW	LEW'S RELIABLE HEAT & AIR COND.	\$80.00	O
52292	12/15/2015	12/11/2015	AW	FASTENAL	\$25.62	O
52293	12/15/2015	12/11/2015	AW	MAJOR WASTE DISPOSAL SERVICES, INC	\$220.00	O
52294	12/15/2015	12/11/2015	AW	WITMER ASSOCIATES, INC.	\$2,010.00	O
52295	12/15/2015	12/14/2015	AW	NORTHCOAST SHREDDING SERVICES	\$457.60	O
52295	12/16/2015	12/16/2015	AW	NORTHCOAST SHREDDING SERVICES	-\$457.60 *	V
52296	12/15/2015	12/14/2015	AW	PROMOTIONAL PRINTING	\$17.00	O
52297	12/15/2015	12/14/2015	AW	OHIO TOWNSHIP ASSOCIATION	\$200.00	O
52298	12/15/2015	12/15/2015	AW	CENTRAL COMMUNICATIONS	\$12,998.31	O
52299	12/15/2015	12/15/2015	AW	ROPER LOCK BOX, LLC	\$1,006.20	O
52300	12/15/2015	12/15/2015	AW	ELECTRO-ANALYTICAL	\$2,331.00	O
Total Payments:					\$60,864.60	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$60,864.60	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.